

A Report on
'Training of Trainers on National School Safety Programme'

Organized from 12 to 14 December, 2012 at

H.P. Institute of Public Administration (HIPA), Fairlawn, Shimla



Training of Trainers on
National School Safety Programme

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organized by



Himachal Pradesh State Disaster Management Authority (HPSDMA)

A 3-day Training of Trainers (ToT) on the National School Safety Programme (NSSP) was organized by H.P. State Disaster Management Authority (HPSDMA) from 12th to 14th of December, 2012 at H.P. Institute of Public Administration (HIPA), Fairlawn, Shimla. 35 participants from Education and Revenue Department participated in this training and learnt about the objectives of the NSSP and different aspects related to the implementation of the programme. During the training, focus remained on enhancing the conceptual, behavioral and practical understanding of the participants over school safety.

The Resource Persons for the Training were:

- **Shri D. C. Rana**, State Project Officer, GoI-UNDP DRR Programme (2009-2012), DM Cell, H.P.
- **Dr. R. K. Sood**, Professor & Head, Disaster Management Centre, HIPA, Fairlawn, Shimla
- **Dr. Hemant K. Vinayak**, Assistant Professor, Deptt. of Civil Engineering, NIT Hamirpur
- **Shri Jagdish Sharma**, Divisional Fire Officer, Shimla
- **Shri Navneet Yadav**, Capacity Building & Training Associate (UNV), DM Cell, H.P.

TRAINING SCHEDULE

#	Content	Time	Facilitator / Resource Person
::: DAY 1 ::: 12 December, 2012 ::: Understanding School Safety in the overall DM Planning and Practice			
1	Registration	10:00 – 10:15	HIPA Staff
2	Inaugural Address and Introduction of the Programme	10:15 – 10:30	Dr. R.K. Sood, Prof. & Head, DMC (Mob. 94184-64024)
3	Introduction to the Concept of School Safety; Impact of Disasters on School Children of Various Age Groups and Need of DRR for Safe Schools	10:30 – 11:45	Sh. D. C. Rana, HAS, State Project Officer, GOI-UNDP DRR Programme (Mob. 94181-84700)
Tea Break :: 11.45 – 12.00			
4	Importance of Task Forces, their roles and responsibilities; Guideline and SOPs for the task forces; Experience Sharing, & Outcome	12:00 – 1:15	Sh. D. C. Rana, HAS, State Project Officer, GOI-UNDP DRR Programme
Lunch Break :: 1:15 – 2:00			
5	Basic Concepts of Disaster Management & Institutional Mechanism for DM; Hazard, Vulnerability profile of State/District	2:00 – 3:30	Dr. R.K. Sood, Prof. & Head, DMC
Tea Break :: 3:30 – 3:45			
6	Introduction of School DM plan-Model template; Why School DM Plan and its linkage to School Development Plan; Importance of HVCRA in SDMP	3:45 – 5:00	Dr. R.K. Sood, Prof. & Head, DMC
::: DAY 2 ::: 13 December, 2012 ::: Planning and Preparedness for School Safety			
7	Linking School Safety with Whole School Concept; Linkage to RTE; HVCR Analysis in Schools-Tools and Techniques	10:00 – 11:30	Dr. Hemant Kumar Vinayak Asstt. Prof. NIT Hamirpur (Mob. 94180-75886)
Tea Break :: 11:30 – 11:45			
8	Structural and Non-structural Safety Issues in Schools	11:45 – 1:15	Dr. Hemant Kumar Vinayak Asstt. Prof. NIT Hamirpur
Lunch Break :: 1:15 – 2:00			
9	Fire Safety Measure in Education Institutions	2:00 – 3:30	Sh Jagdish Sharma, Divisional Fire Officer, Shimla (Mob. 94180- 28191)
Tea Break :: 3:30 – 3:45			
10	Search and Rescue Techniques & First Aid	3:45 – 5:00	Sh Jagdish Sharma
::: DAY 3 ::: 14 December, 2012 ::: Inclusive Approaches in Practicing School Safety			
11	Field Visit in Three Local School by three Groups Regarding Preparation of School DM Plan	10:00- 1:00	Participants along with Group Leader
Lunch Break :: 1:00 – 2:00			
12	Presentation By Group Leader on School DM Plan	2:00 – 2:45	Group Leader
13	Inclusive Approach (Gender, Special Needs children, HIV) and Disaster Safety in Schools (Presentation and Discussion); Psycho-Social Care and Support for Children of Various Age Groups	2:45 – 4:00	Navneet Yadav, Capacity Building & Trg. Associate, DM Cell, HP Secretariat, Shimla Mob. 98166-78898
Tea Break :: 4:00 – 4:15			
14	Open House Discussion & Action Plan Preparation	4:15 – 4:30	
15	Feedback & Valediction	4:30 – 5:00	Course Director

Resource Material for the Participants:

1. School DM Plan Model Template (NSSP)
2. Non-Structural Risk Reduction Handbook for Schools
3. School Safety Guide (Version 1.0)
4. Manual for School Fire Safety & Evacuation Plan
5. Tri-fold on Road Safety, Safe Construction Practices and Landslide Mitigation
6. Soft material in DVDs

PHOTOGRAPHS TAKEN DURING THE TRAINING PROGRAMME





LIST OF PARTICIPANTS

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