



**HIMACHAL PRADESH STATE DISASTER MANAGEMENT AUTHORITY**  
**THE DISASTER MANAGEMENT CELL (DMC), GOVERNMENT OF HIMACHAL PRADESH**  
**STATE EMERGENCY OPERATIONS CENTRE (SEOC)**

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No. Rev(DMC)(C)20-2/2020-COVID-19

Dated: 5<sup>th</sup> May, 2020

**SOPs FOR INTER STATE MOVEMENT OF PERSONS STRANDED DUE TO LOCKDOWN**

(In response to the MHA Order(s) No. 40-3/2020-DM-I (A) Dated: 29<sup>th</sup> April and 1<sup>st</sup> May, 2020)

**1. Generation of Database**

- a) All stranded individuals (such as migrant workers, pilgrims, tourists, students or any other stranded person) desirous of entering or exiting HP, who **do not have their personal vehicle** should register their details on <http://covid19epass.hp.gov.in> ;
- b) Similarly, all those who are stranded and intend to enter or exit the State of HP by **means of their personal vehicles** are required to apply for pass: <http://covid19epass.hp.gov.in>
- c) The stranded **individuals who are unable to register themselves online** may register themselves through **Helplines** of the State (List of All Helpline Numbers- **Annexure I**).
- d) The **data of all stranded individuals shall be recorded** on the prescribed formats through the above modes **to assess the need for transportation/transshipment** by road or rail as the case may be.
- e) The existing and new database available with SEOC, DEOCs, and districts and as provided by other States will also be utilized for planning.
- f) Similarly, data of all outgoing and incoming stranded persons will be maintained and supplied to the DMC, Department of Revenue by the Nodal Officer.

**2. Issuing of Movement Passes**

- a) The District Collector (DC) /District Magistrate (DM) /Director Transport or Incident Commander(IC)of the district of origin (where the individual is stranded) or ~~the~~ DC/DM/IC of the district of destination may issue lockdown/curfew passes to the various categories of stranded persons.
- b) E-Passes may be issued in individual cases, and bar-codes may be generated

- on the same for effective monitoring of movement.
- c) In case of group movement, list of stranded persons to be transferred may be shared with nodal officers and other authorities of the concerned States for obtaining consent for movement.
  - d) The Nodal Officers may also issues movement orders wherever so required.

### **3. Transportation Arrangement**

- a) Nodal Officers appointed for various States, may work in close tandem with Nodal Officers of other States and may develop a 'Movement Plan' to ensure optimal utilization of resources during to and fro journey period as per MHA protocols.
- b) Demand for buses will be placed to the MD HRTC directly and tie up with Railways may be done wherever movement is by rail.
- c) The travel routes including entry/exit points may be fixed prior to undertaking the journey.
- d) Stoppage points may be minimal and need to be pre-determined and planning done accordingly in advance.
- e) Tie-ups and follow-ups with States/UTs falling on the transit route will be done to allow the passage of vehicles smoothly.
- f) Joint Nodal Officer is authorised to provide buses as per the requirement of the Nodal Officers and District Administration.

### **4. Safety Measures (Social Distancing & Hygiene and Disinfection) During Journey Period**

- a) Bus/any other form of passenger transport shall be thoroughly sanitized.
- b) Social distancing norms in seating to be followed.
- c) Driver and passenger to wear masks during the journey.
- d) Aarogya Setu App to be installed by all individuals with Android and iOS phones before boarding the bus/entering the State.

### **5. Health Screening and Medical Check Ups**

- a) Arrangement for screening of temperature (through thermal scanners) and medical teams may be deployed to check for ILI/flu like symptoms to be done before boarding, at the entry point of the border check post/district concerned of HP.
- b) Medical teams deployed would ensure that all persons are properly screened and only those found asymptomatic would be allowed to board the bus, etc, and enter the State

### **6. Facilities at Transit Camps: By the District Administration**

- a) Facilities for quick registration may be made available to coordinate the inter-state movement of stranded persons.
- b) All persons would be given a brief on guidelines on Home Quarantine issued

by MoHFW (dated 11<sup>th</sup> March, 2020); available at (<https://www.hohfw.gov.in/pdf/Guidelinesforhomequarantine.pdf>) (Annexure-II)

- c) Facilities for food, drinking water, washrooms, shelter and stay need to be made available for the individuals who are travelling.
- d) Buffer quarantine facilities/shelter facilities may be used whenever required to house the stranded persons inside the State.
- e) Police personnel may be deployed to ensure safety and security of stranded persons, and to ensure maintenance of law and order.

#### **7. Quarantine on Arrival at the Destination in Himachal Pradesh**

- a) All persons are essentially required to provide their arrival information to the local ULBs/PRIs, as applicable in accordance with the order of the State Executive Committee (SEC) issued vide letter No. Rev(DMC)(F)4-2/2000/SEC dated 29<sup>th</sup> April, 2020. (Annexure-III)

#### **8. Strengthening of the Nodal Officers**

- a) The Nodal Officers are authorised to associate officers/officials of their offices/offices under their control to perform the task assigned to them.
- b) The Nodal Officers are fully empowered to make all arrangements for the movement of the stranded persons including making arrangement for transportation, logistics, etc. issuing NOCs, authorisations and taking all the required measures for smooth movement of the stranded persons.
- c) The Nodal Officers may apply for advance, if so required and may authorise any officer of their office to do so.
- d) Bills, etc. may be sent to the office of the Principal Secretary (Revenue) for making payment, etc.
- e) The Nodal Officers will keep posted the State Nodal Officer of the action being taken.

#### **9. Coordination Mechanism**

- a) The GoHP vide order No. Per(A-1)-B(15)-4/2020 dated 1<sup>st</sup> May, 2020 has appointed State Nodal Officer and Nodal Officers for various States. (~~Annexure III~~).
- b) The list of Nodal Officers of all the States in India and Nodal Officers of Indian Railways (for various States) in attached herewith as **Annexure IV** and **V** respectively.
- c) The State Nodal Officers may form WhatsApp Group to share information.
- d) The CM Helpline and SEOC will provide all data to the Nodal Officer through WhatsApp as compiled from time to time.
- e) The officers posted at Himachal Bhawan, Chandigarh and New Delhi will work closely in coordination with State Nodal Officer and other Nodal Officers notified for various States and render necessary assistance as sought from time to time.

- f) At District and Sub-divisional level, the concerned DC and SDM will coordinate with State Nodal Officers and other Nodal Officers for movement of stranded persons.
- g) All group movement inside and outside the State will take place with the knowledge and approval of State Nodal Officer and Nodal Officers concerned.
- h) All movement will be strictly in accordance with the MHA , GoI Order dated 29<sup>th</sup> April, 2020 issued by the Chairperson National Executive Committee (NEC) vide order No. 40-3/2020-DM-I(A) – **Annexure VI**



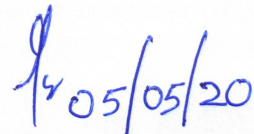
Principal Secretary (Revenue) to the  
Government of Himachal Pradesh  
-cum-  
State Nodal Officer for  
Movement of Stranded Persons

To

1. All Nodal Officers and Joint Nodal Officer for information and necessary action.

Copy to:

1. All the Members of the SDMA.
2. All the Members of SEC.
3. Principal Secretary to Hon'ble Chief Minister
4. All the Divisional Commissioners.
5. All the Deputy Commissioners
6. Principal PS cum Special Secretary to Hon'ble Chief Minister.
7. PPS to Chief Secretary



Director cum Special Secretary (Revenue-DM) to the  
Government of Himachal Pradesh.