

No.Rev.(DMC)(C)20-2/2020(COVID-19)
Government of Himachal Pradesh
Revenue Department (DMC)

From

The Principal Secretary (Revenue) to the
Government of Himachal Pradesh.

To

All Deputy Commissioners,
Himachal Pradesh.

Dated Shimla-2, the 23rd May, 2020.

**Subject:- Standard Operating Procedure to be observed by Industry for
Interstate movement of Employees and Promoters of Industries.**

Sir/Madam,

As you are aware that the industrialization in the State is mainly concentrated in the border districts such as Sirmour, Solan, Una and Kangra. It is also a known fact that the industries located on the border of the State are facing shortage of workforce as a result of restriction imposed on interstate movement of workers and promoters of these industrial units. The industrial associations of different districts have been representing the Government to ease out the restrictions on interstate movement of workforce and to formulate suitable Standard Operating Procedure therefor to help them re-start industrial activities. The matter has been considered after ascertaining the views of all stakeholders.

In the above backdrop, the Standard Operating Procedure for interstate movement of workers and promoters of the industrial units situated on border of the State (BBN/ Parwanoo/ Una/ Kala Amb/ Paonta Sahib/ Gwalthai/ Damtal/ Sansarpur Tarrace/ Nurpur and other areas) is enclosed herewith. The SOP will however be subject to necessary modifications to be made by concerned District Magistrates to suit the exigencies in their districts, if any.

Yours faithfully,



(D.C. Rana)

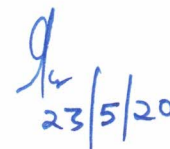
Special Secretary (Revenue) to the
Government of Himachal Pradesh.

Endst. No. As above.

Dated Shimla-2, the 23rd May, 2020.

Copy forwarded to following for information and necessary action:-

1. All Administrative Secretaries to the Government of Himachal Pradesh.
2. All Head of Departments, Himachal Pradesh.
3. All Divisional Commissioners, Himachal Pradesh.
4. All Superintendent of Police, Himachal Pradesh.



(D.C. Rana)

Special Secretary (Revenue) to the
Government of Himachal Pradesh.



HIMACHAL PRADESH STATE DISASTER MANAGEMENT AUTHORITY
THE DISASTER MANAGEMENT CELL (DMC), GOVERNMENT OF HIMACHAL PRADESH
STATE EMERGENCY OPERATIONS CENTRE (SEOC)

TOLL FREE NO.: 1070

EMAIL ID: sdma-hp@nic.in

No. Rev (DMC) (C) 20-2/2020-COVID-19

Dated: 23rd May 2020

SOPs FOR INTERSTATE MOVEMENT OF EMPLOYEES AND PROMOTERS OF INDUSTRIES

1. The units which intend to bring its employees /workers from out of state to BBN/Parwanoo/Una/Kala Amb/Paonta Sahib/Gwalthai & other areas on daily basis shall apply to the concerned Deputy Commissioner or the Officer authorized by DC as per format (giving complete details of the employees as well as vehicle to be used for transportation of these employees along-with movement plan.) through email/ other electronic means.
2. Industrial Areas like BBN, Parwanoo, Kala Amb, Paonta Sahib, Gwalthai, etc are situated on the border areas of the State of H.P. and a number of Industrial Workers working in these Industrial areas reside in close vicinity of around 3 kms. However, the areas fall in the adjoining states and thereby attracts interstate clause. Earlier, these Industrial workers used to come on foot from their places of residences through respective toll barriers/ specified routes. Keeping in view the above, these industrial workers may be allowed subject to production of I-Cards of the workers and undertaking from the worker as well as the concerned company. The entry will be allowed on through specified route to be notified by the concerned district.
3. Factory owners/Senior management officers will be allowed to come from outside State except from Containment Zones on their own / company's vehicle on alternate days.
4. The Unit will give undertaking to follow laid down SOPs for Daily commuting of their respective workforce under the said permission.
5. An undertaking will be given by employee traveling into BBN and other industrial areas of the state from other states under the said permission that after going to home he will take all the precautions for prevention of COVID-19 and will avoid any unwarranted intermingling with people outside his home which may pose risk of transmission of COVID-19 infection.
6. Employees will be transferred in sanitized vehicle from their respective place of residence to workplace and back.
7. It will be mandatory for each employee to wear face mask and sanitizers will be made available in the vehicle.

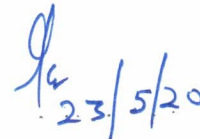
8. Each employee will be screened before boarding into vehicle (which will be used exclusively for transportation of employees) by checking his temperature and symptoms, if any and proper record of the same will be maintained by the Unit.
9. Employees will be made to sit in the vehicle as per MHA guidelines by maintaining required social distance.
10. Vehicle will not stop anywhere after entering HP territory till the concerned factory premises and no employee will be allowed to get down from the vehicle on the way.
11. After reaching at factory, they will be allowed entry to unit after observing SOPs maintained by the Unit. Company will not allow to move these employees from out of the factory during their duty hours.
12. While working in factory and during break/lunch hours SOPs needs to be followed.
13. While leaving back after duty, again they will be screened for temperature and symptoms before boarding the vehicle and will be dropped at their respective places by vehicle by following Social Distancing norms.
14. The persons living in the border towns/ areas of the state and work in the adjoining areas located in other states/ Chandigarh may also be allowed to commute daily to their work places on production of I cards and subject to following the laid down protocols.



**Principal Secretary (Revenue) to the
Government of Himachal Pradesh**

To

1. All the Members of the SDMA.
2. All the Members of SEC.
3. The Director General of Police.
4. Principal Secretary to Hon'ble Chief Minister
5. All the Divisional Commissioners.
6. All the Deputy Commissioners.
7. All the Superintendents of Police.
8. Principal PS cum Special Secretary to Hon'ble Chief Minister.
9. PPS to Chief Secretary



23/5/20

**Director cum Special Secretary (Revenue-DM) to the
Government of Himachal Pradesh.**