

**Rev (DMC) (C) 20-2/2021 – COVID 19 – III**  
**Government of Himachal Pradesh**  
**Revenue Department – Disaster Management Cell**

Shimla – 171002  
Dated: 19<sup>th</sup> May 2021

**ORDER**

Whereas, the State Executive Committee (SEC) has already notified Emergency Support Functions (ESF) for effective management of COVID-19 pandemic on dated 31 March 2020.

Whereas, COVID-19 situation is still a concern for the State and proper compliance of ESF protocol is required in public interest.

Now Therefore, in exercise of the powers vested in the SEC under Section 22 (h) & 24 (e & f) of the Disaster Management Act 2005, the undersigned as the Chairman of SEC hereby reiterates Emergency Support Functions (ESF) notified on 31 March 2020 after incorporating necessary changes (enclosed as Annexure-A).

All the Stakeholder departments/offices are directed to ensure action and compliance of ESFs accordingly and report action taken to the State Emergency Operation Centre (SEOC) on regular basis.

**Approved by**

**Chief Secretary cum Chairperson,  
State Executive Committee, Himachal Pradesh.**

**To**

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the Head of Departments, Himachal Pradesh.
3. All the Divisional Commissioners, Himachal Pradesh.
4. All the Deputy Commissioners, Himachal Pradesh.
5. The Director I & PR for wider dissemination.

**Copy for information to:**

1. Principal PS to Hon'ble Chief Minister-cum-Chairperson, HPSDMA.
2. Press Secretary to Hon'ble CM, Himachal Pradesh.

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**Addl. Chief Secretary (Revenue) to the  
Government of Himachal Pradesh.**

## **HP STATE DISASTER MANAGEMENT AUTHORITY**

### **Emergency Support Functions (ESFs) Plan**

In the aftermath of a major natural disaster wherein State Government's assistance is required for the districts, the command, control and coordination will be carried out under the ESFs Plan.

EOC shall activate the ESFs and the concerned Department/Agency of each ESFs shall identify requirements in consultation with their counterparts in affected districts, mobilize and deploy resources to the affected areas to assist the district (s) in its/their response action. The State EOC shall maintain a close link with the District EOCs and NEOC.

#### **ESFs shall be responsible for the following:**

1. They will coordinate directly with their functional counterpart in districts to provide the state government assistance required. Request for assistance will be channelled from the district both through the Deputy Commissioner and designated departments/ agencies. Based on the identified requirements by the districts, appropriate assistance shall be provided by an ESF Department/ Agency to the district or at the Deputy Commissioner's request, directly to an affected area.

## Emergency Support Functions (ESFs)

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2. The designated authorities for each of ESF shall constitute quick response teams and assign the specific task to each of the member.
3. The designated authorities for each of the ESF shall identify and earmark the resources i.e. Manpower and materials to be mobilized during the crisis.
4. An inventory of all the resources with details shall be maintained by each of the designated authority for each of the ESF.
5. The designated authority for each of the ESF will also enter into pre-contracts for supply of resources, both goods and services to meet the emergency requirements.
6. The designated authority for each of the ESF will be delegated with adequate administrative, legal and financial powers for undertaking the tasks assigned to them.

### **Primary and Secondary Agencies**

The designated primary agency, acting as the State agency shall be assisted by one or more support agencies (secondary agencies) and shall be responsible for managing the activities of the ESF and assisting the district in the rescue and relief activities and ensuring that the mission is accomplished. The primary and secondary agencies have the authority to execute response operations to directly support the needs of the affected districts.

## Emergency Support Functions (ESFs)

ESF No.	ESF	Primary Agency	Secondary Agency	Responsibilities of Primary Agency	Activities for Response	Role of Secondary Agency
1	Public Health	<p>Department of Health and Family Welfare</p> <p>Sh. Amitabh Avasthi Pr. Secy. (Health) 0177-2621715 94180-08449</p> <p>Dr. Bharat Bhushan Katoch DHS 0177-2621424; 94180-73786</p>	<p>Department of Ayurveda</p> <p>Dr. Ajay Sharma. Secy. (Ayurveda) 0177-2621873; 94180-68206</p>	<p>To coordinate, direct and integrate State level response; Direct activation of medical personnel, supplies and equipment;</p> <p>Coordinate the evacuation of patients;</p> <p>Provide human services under the Dept of health;</p> <p>To prepare and keep ready Mobile Hospitals and stock; Like Medical Oxygen, medicines, ambulances, testing facilities etc.</p> <p>To network with private health service providers;</p> <p>To provide for mass decontamination;</p> <p>Check stocks of equipment and drugs.</p>	<p>Provide systematic approach to patient care; Perform medical evaluation and treatment as needed;</p> <p>Maintain patient tracking system to keep record of all patients treated;</p> <p>Mobilization of the private health services providers for emergency response.</p> <p>In the event of CNBR disaster to provide for mass decontamination of the affected population;</p> <p>Maintain record of dead and arrange for their post mortem.</p> <p>Proper dead body management as per COVID-19 protocol. Transportation of COVID-19 dead body from hospital</p> <p>Proper COVID-19 vaccination &amp; related protocols.</p>	<p>To perform the same functions as assigned to the primary agency;</p> <p>Provide manpower to the primary agency wherever available and needed;</p> <p>Make available its resources to the primary agency wherever needed and available.</p>

## Emergency Support Functions (ESFs)

2.	Sanitation/ Sewerage Disposal	Urban Development and Rural Development  Sh. Rajneesh Pr. Secy. (UD) 01772880774; 8800300999  Sh. Abid Hussain Director (UD) 01772626518 94129-98709  Sh. Sandeep Bhatnagar Secy. (RD) 0177-2880788 98160-05087  Sh. Lalit Jain Director (RD) 01772623820; 8627913120	Jal Shakti Vibhag  Sh.Vikas Labroo Secy. (JSV) 0177-2680708; 94189-00032  Er. Naveen Puri ENC-JSV 0177-2830743; 94180-12022	Make arrangement for proposal disposal of waste in their respective areas;  Arrange adequate material and manpower to maintain cleanliness and hygiene.	Ensure cleanliness and hygiene in their respective areas; To arrange for the disposal of unclaimed bodies and keeping record thereof;  Hygiene promotion with the availability of mobile toilets;  To dispose off the carcass.  Address issues related to dead body arrangement in COVID-19 cases.	Repair the sewer leakages immediately;  Provide bleaching Powder to the primary agencies to check maintain sanitation.
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## Emergency Support Functions (ESFs)

3.	Power	<p>HPSEB Ltd.</p> <p>Sh. Ram Subhag Singh Chairman (HPSEB) 0177-2622382; 98164-90003 Sh. R K Sharma MD (HPSEB) 0177-2803600; 98160-82408</p>	<p>Himurja Sh. Ram Subhag Singh ACS (MPP &amp; Power) 0177-2622382; 98164-90003 Sh. Harikesh Meena (Energy) 0177-2673551; 94182-42633</p>	<p>Provide and coordinate State support until the local authorities are prepared to handle all power related problems;</p> <p>Identify requirements of external equipment required such as DG sets etc;</p> <p>Assess damage for national assistance.</p>	<p>Support to Local Administration;</p> <p>Review the total extent of damage to the power supply installations by a reconnaissance survey;</p> <p>To provide alternative means of power supply for emergency purposes;</p> <p>Dispatch emergency repair teams equipped with tools, tents and food;</p> <p>Hire casual labour for the clearing of damaged poles etc.</p>	<p>Make arrangement for and to provide the alternative sources of lighting and heating to the affected populations and for the relief camps.</p>
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## Emergency Support Functions (ESFs)

4.	Transport	<p>Department of Transport</p> <p>HRTC</p> <p>Sh. K.K Pant Principal Secy. (Transport) 0177-2880780; 98685-03088</p> <p>Capt. Anupamp Kashyap Commissioner (Transport) 0177-2803136; 94180-21032</p>	<p>HRTC, Civil Aviation, GAD</p> <p>Sh. Sandeep Kumar, MD (HRTC) 94180-94470</p> <p>Sh. Devesh Kumar, Secy. (Tourism &amp; Civil Aviation) 0177-2880726; 9805500005</p> <p>Sh. Devesh Kumar Secy. (GAD) 0177-2880726; 9805500005</p>	<p>Overall coordination of the requirement of transport;</p> <p>Make an inventory of vehicles available for various purposes;</p> <p>Coordinate and implement emergency related response and recovery functions, search and rescue and damage assessment.</p>	<p>Coordinate arrangement of vehicles for transportation of relief supplies from helipads/airports to the designated places;</p> <p>Coordinate arrangement of vehicles for transportation of SAR related activities.</p>	<p>Make available its fleet for the purpose of SAR, transportation of supplies, victims etc.;</p> <p>Act as stocking place for fuel for emergency operations;</p> <p>Making available cranes to the Distt. Administration;</p> <p>GAD and Civil aviation will coordinate for helicopter services etc. required for transportation of injured, SAR team, relief and emergency supplies.</p>
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## Emergency Support Functions (ESFs)

5.	Search and Rescue	Civil Defence, Home Guards, Fire and Emergency Services  Sh. SP Singh ADG-cum-Commandant General HP Home Guards & Civil Defence 0177-2811453; 98162-49400	NDRF, SDRF, Armed and Para military forces,  Police, Red Cross, VOs, Volunteers and 108.  Sh Sudesh Kumar Mokhta Director-S.S. (Rev-DM) 0177-2621894; 94188-12787	Establish, maintain and manage state search and rescue response system;  Coordinate search and rescue logistics during field operations;  Provide status reports of SAR updates throughout the affected areas.	GIS is used to make an estimate of the damage area  and the deployment of the SAR team in the area according to the priority;  Discharge all ambulatory patients for the first aid which has the least danger to health and others transported to safer areas.	108 and Red Cross to make available  ambulances as per requirement;  SDRF, VOs and Volunteers to assist the primary agency in SAR;  NDRF, Armed and para military forces to provide assistance to civil authorities on demand;  Police to arrange for the transportation and post-mortem of the dead.
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## Emergency Support Functions (ESFs)

6.	Public Works and Engineering	<p>HP PWD Sh. Subhashish Panda Principal Secy. (PW) 0177-2621897; 98991-11432</p> <p>Er. Sanjeev Kumar Sharma ENC (HPPWD) 0177-2621401; 94180-83101</p>	<p>CPWD, National Highways Authority of India, MES, BRO</p>	<p>Emergency clearing of debris to enable reconnaissance; Clearing of roads; Assemble casual labour; Provide a work team carrying emergency tool kits, depending on the nature of disaster, essential equipment such as Towing vehicles</p> <p>Earth moving equipment's Cranes etc. Construct temporary roads; Keep national and other main highways clear from disaster effects such as debris etc.;</p> <p>Networking with private services providers for supply of earth moving equipment's etc.</p>	<p>Establish a priority list of roads which will be opened first;</p> <p>Constructing major temporary shelters;</p> <p>Connecting locations of transit/relief camps;</p> <p>Adequate road signs should be installed to guide and assist the relief work;</p> <p>Clearing the roads connecting helipads and airports;</p> <p>Restoring the helipads and making them functional;</p> <p>Rope in the services of private service providers and secondary services if the department is unable to bear the load of work.</p>	<p>Making machinery and manpower available to</p> <p>The PWD and to keep national highways and other facilities in functional state.</p>
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## Emergency Support Functions (ESFs)

7.	Information and Communication	Department of Revenue through State EOC  Sh. RD Dhiman ACS (Rev-DM) 94180-26646; 0177-2880733  Sh. Sudesh kumar Mokhta Director-S.S. (Rev-DM) 0177-2622212; 94188-12787	Department of IT/NIC Sh. Rajneesh Principal Secy. (IT) 0177-2880774; 88003-00999 Sh. Ashutosh Garg, Director (IT) 0177-2628914; 82099-14854	Operate a Disaster Welfare Information (DWI) System to collect, receive, and report and status of victims and assist family reunification; Apply GIS to speed other facilities of relief and search and rescue;  Enable local authorities to establish contact with the state authorities;  Coordinate panning procedures etween district, the state and the centre; Provide ready formats for all reporting procedures	Documentation of response/relief and recovery measures;  Situation reports to be prepared and completed every 3-4 hours.	Render necessary assistance in terms of Resources, expertise to the primary agency in performing the assigned task.
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## Emergency Support Functions (ESFs)

8.	Relief Supplies	<p>Department of Revenue</p> <p>Sh. R.D Dhiman ACS (Revenue) 9418026646; 0177-2621911</p> <p>Sh. Sudesh Kumar Mokhta Director-S.S. (Rev-DM) 0177-2621894; 94188-12787</p>	<p>Department of Food and Civil Supplies</p> <p>Sh. Manoj Kumar, ACS (FCS) 0177- 2880703; 94180-68438</p> <p>Sh. Ram Kumar Gautam Director (FCS) 0177-2623749; 94184-80006</p>	<p>To collect, process and disseminate information about an actual or potential disaster situation to facilitate the overall activities of all responders in providing assistance to an affected area in consultation; Coordinate activities involved with the emergency provisions; Temporary shelters; Emergency mass feeding; To coordinate bulk distribution of emergency supplies; To provide logistical and resource support to local entities; In some instances, services also may be provided to disaster workers; To coordinate damage assessment and post disaster needs assessment.</p>	<p>Support to Local Administration; Allocate and specify type of requirements depending on need; Organize donation (material) for easy distribution before entering disaster site.</p>	<p>To assist the primary agency in arranging and supplying relief supplies;</p> <p>To assist the primary agency in running the relief camps.</p>
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## Emergency Support Functions (ESFs)

9.	Food & Civil Supplies	Department of Food and Public Distribution Sh. Manoj Kumar Secty. (FCS) 0177-2880703; 94180-68438	Department of Cooperation Dr Ajay Sharma Registrar Coop. Societies 0177-2620970; 94180-68206	Requirement of food and clothing for affected population; Control the quality and quantity of food, clothing and basic medicines; Ensure the timely distribution of food and clothing to the people;	Make emergency food and clothing supplies available to population;  Ensure the provision of specific nutrients and supplementary diet for the lactating, pregnant women and infants.	Ensuring the distribution of food supplies to the affected population through the PDS network etc.
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## Emergency Support Functions (ESFs)

10.	Drinking water	Department of Jal Shakti Vibhag  Sh.Vikas Labroo Secty. (JSV) 0177-2680708; 94189-00032 Er. Naveen Puri ENC-JSV 0177-2830743; 94180-12022	Department of Urban Development Sh. Rajneesh Pr. Secy. (UD) 01772880774; 8800300999 Sh. Abid Hussain Director (UD) 01772626518 94129-98709	Procurement of clean drinking water;  Transportation of water with minimum wastage;  Special care for women with infants and pregnant women;  Ensure that sewer pipes and drainage are kept separate from drinking water facilities.	Support to local Administration;  Water purification installation with halogen tablets etc.	To assist the primary agency wherever ULB is Associated in the distribution of potable water.
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## Emergency Support Functions (ESFs)

11.	Shelter	<p>Department of Revenue</p> <p>Sh. R D Dhiman ACS (Revenue) 94180-26646; 0177-2880733</p> <p>Sh. Sudesh Kumar Mokta Director-S.S. (Rev-DM) 0177-2622212; 94188-12787</p>	<p>HIMUDA, HP PWD, UD and PR</p> <p>Sh. Subhashish Panda Principal Secy. (PW) 0177-2621897; 98991-11432</p> <p>Er. Sanjeev Kumar Sharma ENC (HPPWD) 0177-2621401; 94180-83101</p>	<p>Provide adequate and appropriate shelter to all population;</p> <p>Quick assessment and identifying the area for the establishment of the relief camps;</p> <p>Identification of public buildings as possible shelters;</p> <p>Identifying the population which can be provided with support in their own place and need not be shifted reallocated;</p>	<p>Support to Local Administration;</p> <p>Locate adequate relief camps based on survey of damaged houses;</p> <p>Develop alternative arrangements for population living in structures that might be affected even after the disaster.</p>	<p>HIMUDA and HP PWD would assist the primary agency in establishing temporary shelters of larger dimensions;</p> <p>Department of Panchayati Raj through local Panchayat would assist the primary agency in establishing shelters of smaller dimensions.</p>
			<p>Sh. Lalit Jain Director (RD) 0177-2623820; 8627913120</p>	<p>Locate relief camps close to open traffic and transport links.</p>		

## Emergency Support Functions (ESFs)

12.	Media	<p>Department of Public Relations</p> <p>Sh. Jagdish Chand Sharma Secy. (IPR) 0177-2880727; 94180-00066</p> <p>Shri Harbans Singh Brascon, Director IPR 0177-2621853; 94180-02996</p>	<p>Local DD and AIR</p> <p>Sh. Umesh Kasyhap Asst. Director, DD &amp; AIR Shimla 94180-28309;</p>	<p>To Provide and collect reliable information on the status of the disaster and disaster victims for effective coordination of relief work at state level;</p> <p>Not to intrude on the privacy of individuals and families while collecting information;</p> <p>Coordinate with DOCs at the airport and railways for required information for international and national relief workers;</p> <p>Acquire accurate scientific information from the ministry of Science and Technology;</p> <p>Coordinate with all TV and radio networks to send news flashes for specific</p>	<p>Use and place geographical information to guide people towards relief operation;</p> <p>Use appropriate means of disseminating information to victims of affected area;</p> <p>Curb the spread of rumours;</p> <p>Disseminate instructions to all Stakeholders.</p>	<p>To assist the primary agency in discharge of its role.</p>
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## Emergency Support Functions

				needs of Donation; Respect the socio-cultural and emotional state of the disaster victims while collecting information for dissemination.		
13.	Help lines	Department of Revenue  Sh. RD Dhiman ACS (Rev-DM) 94180-26646; 0177-2880733  Sh. Sudesh kumar Mokhta Director-S.S. (Rev-DM) 0177-2622212; 94188-12787	Department of Public Relations  Sh. Jagdish Chand Sharma Secty. (IPR) 0177-2880727; 94180-00066  Shri Harbans Singh Brascon, Director IPR 0177-2621853; 94180-02996	To receive distress calls from the affected people and coordinate with the control room;  To facilitate the optimization of donations received in kind;  Co-ordinate, collect, process, report and display essential elements of information and to facilitate support for planning efforts in response operations;  Co-ordinate pre-planned and event-specific aerial reconnaissance operations to assess the overall disaster situation;	One of the most critical needs will be having a simplified way of identifying and tracking victims and providing assistance;  Identify locations for setting up transit and relief camps, feeding centres and setting up of the Help lines at the nodal points in the state and providing the people the information about the numbers.	To assist the primary agency in performing its job effectively and provide its manpower and resources for the purpose.

				<p>Advance elements; Emergency clearing of debris to enable reconnaissance of the damaged areas and passage of emergency personnel and equipment for life saving property protection and health and safety.</p>		
14.	Animal Care	<p>Department of Animal Husbandry Sh. Nisha Singh ACS (AH) 0177-2880782; 8800761114 Dr. Ajmer Singh Dogra Director, Animal Husbandry 0177-2830089; 94181-15521</p>	<p>Department of Panchayati Raj  Sh. Lalit Jain Director (RD) 0177-2623820; 8627913120</p>	<p>Treatment of animals; Provisio of vaccination; Disposal of dead animals.</p>	<p>To arrange for timely care and treatment of animals in distress;  Removal of dead animals to avoid outbreak of epidemics.</p>	<p>To assist the primary agency in performing its role.</p>

15.	Law and Order	<p>Police</p> <p>Sh. Manoj Kumar ACS (HOME) 0177-2880703; 94180-68438</p> <p>DGP Sh. Sanjay Kundu 98181-53766</p>	<p>Home Guards</p> <p>Sh. SP Singh ADG-cum- Commandant General HP Home Guards &amp; Civil Defence</p> <p>0177- 2811453; 98162-49400</p>	<p>Having sound communication and security plan in place to coordinate law and order issues;</p> <p>Training to security personnel in handling disaster situations and issues related to them.</p>	<p>To maintain law and order;</p> <p>To take measure against looting and rioting;</p> <p>To ensure the safety and security of relief workers and material;</p> <p>To take specific measure for the protection of weaker and vulnerable sections of the society;</p> <p>To provide safety and security at relief camps and temporary Shelters.</p>	<p>To assist the primary agency by making available manpower.</p>
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16.	Removal of trees and fuel wood	<p>Forest</p> <p>Sh. RD Dhiman ACS (Rev-DM) 94180-26646; 0177-2880733</p> <p>Dr. Savita PCCF (HoFF) 94181-10759 0177-2624147</p>	<p>Forest Corporation</p> <p>Dr. Ajay Srivastav</p> <p>MD, Forest Corporation</p> <p>9418010945; 0177-2622457</p>	<p>Removal of fallen trees;</p> <p>To provide fuel wood for the relief camps and public;</p> <p>Have adequate storage of fuel wood and make arrangement for distribution thereof;</p> <p>To provide fuel wood for cremation.</p>	<p>Arrange for timely removal of trees obstructing the movement of traffic;</p> <p>Arrange for timely removal of tress which have become dangerous;</p> <p>Make arrangement for fuel wood for the relief camps and for general public;</p> <p>Provide fuel wood for mass cremation etc.</p>	<p>To support and Supplement the efforts of the primary agency.</p>
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## **Additional Emergency Support Functions 2020 – COVID 19**

<b>ESF No.</b>	<b>ESF</b>	<b>Primary Agency</b>	<b>Secondary Agency</b>	<b>Activities for Response</b>
1	Medical Preparedness  (COVID-19)	Health & Family Welfare  Sh. Amitabh Avasthi Secy. (Health)  0177-2621715  94180-08449  Dr. Bharat Bhushan Katoch DHS 0177-2621424; 94180-73786	Ayurveda  Civil Supplies Corporation  Dr. Ajay Sharma, Secy. (Ayurveda) 0177-2621873; 94180-68206  Sh. Manoj Kumar ACS (FCS) 0177-2880703; 94180-68438	<ul style="list-style-type: none"> <li>• Development of worst-case scenario and action plan to deal with the situation</li> <li>• Creation and management of isolation of ward (Action Plan – Health Institution wise – manpower, PPE, equipment, food, clothing, reception/triage area and other logistics)</li> <li>• Identification of temporary hospitals</li> <li>• Identification of Isolation/Quarantine Facilities (Action Plan – Health Institution wise – manpower, PPE, equipment, food, clothing, supply chain and other logistics); designating I/c of these centers.</li> <li>• Maintenance of supply chain to health institutions in view of countrywide lockdown</li> <li>• Mobilization of additional equipment, material and supply and manpower to deal with the worst-case scenario for additional facilities created/to be created</li> <li>• Constitution of Surveillance &amp; rapid response teams</li> <li>• Shifting of serious cases outside the State – logistics</li> <li>• Transportation of affected people – ambulances and other modes of transportation (PPE and disinfectant for staff etc.)</li> <li>• Dealing with the Dead</li> <li>• MIS system for logistics, treatment and tracing of affected/treated/possible contact people</li> <li>• Training and capacity building of Staff – Health, Police, Municipal, and other Department to deal with Biological Disasters (COVID-19 specifically) – Handling, testing, etc.</li> <li>• Tie-up with Private Health Institutions</li> <li>• Tie-up with CPMF and Army for quarantine/isolation and treatment facilities</li>   <li>• Tie-up for medical supplies</li> <li>• Regular media briefings on current medical situation and steps being taken to be done by Health Department</li> </ul>

2	Maintenance of Essential Supplies	<p>Food and Civil Supplies</p> <p>Sh. Manoj Kumar ACS (FCS) 0177-2880703; 94180-68438</p> <p>Sh. Ram Kumar Gautam, Director (FCS) 0177-2623749 94184-80006</p>	<p>Marketing Board, Agriculture, Horticulture, Milkfed, Civil Supplies Corporation, etc.</p> <p>Sh. Naresh Thakur MD, Marketing Board 0177- 2621252; 9418003325</p> <p>Sh. Bhupender Attri MD, Milkfed 01772837280; 9418478957</p>	<ul style="list-style-type: none"> <li>• Maintenance of essential supplies of food items, LPG, etc.</li> <li>• Maintaining supplies of milk, bread and likewise other essential commodities</li> <li>• Action against hoarding and overcharging</li> <li>• Making available food supplies, vegetables, etc. at nearest points to the general public.</li> </ul>
3	Law and order	<p>Home (Police)</p> <p>Sh. Manoj Kumar ACS (Home) 0177-2880703; 94180-68438</p>	<p>Home Guards, Civil Defence, &amp; Fire Services</p> <p>Sh. SP Singh ADG-cum- Commandant General HP Home Guards &amp; Civil Defence 0177-2811453; 98162-49400</p>	<ul style="list-style-type: none"> <li>• Action against rumour mongers</li> <li>• Regulation in boarders, restricted places</li> <li>• Maintenance of law and order</li> <li>• Expansion of communication network</li> <li>• Assistance in enforcement of regulations and directions</li> <li>• Providing protection gear for Police and Fire Personnel</li> </ul>

4	Media management and IEC	<p>I &amp; PR  Sh. Jagdish Chand Sharma  ACS (IPR)  0177-2880727;  94180-00066  Shri Harbans Singh  Bascon,  Director, IPR  0177-2621853;  94180-02996</p>	<p>Health &amp; Family Welfare   Sh. Amitabh Avasthi  Secy.(Health)  0177-2621715  94180-08449  Dr. Bharat Bhushan  Katoch, DHS  0177-2621424;  94180-73786  Dr. Nipun Jindal  9780042438</p>	<ul style="list-style-type: none"> <li>• Preparation of IEC on various aspects emergency and related areas</li> <li>• IEC activities till the last mile</li> <li>• Dealing with fake news &amp; rumours</li> <li>• Sharing of essential information with the general public</li> <li>• Active role by AIR, DD and FM Channels</li> <li>• Regular media briefing on current situation except for health matters</li> </ul>
5	Coordination	Revenue – DM Cell	<p>Sh. RD Dhiman  ACS (Revenue)  94180-26646;  0177-2880733   Sh. Sudesh kumar  Mokhta  Director-S.S. (Rev-DM)  0177-2621894;  94188-12787</p>	<ul style="list-style-type: none"> <li>• Active role by SDMA, SEC and DDMA's</li> <li>• Creation of Multi-Department Task Force</li> <li>• Use of SEOC and DEOCs</li> <li>• Deployment of Staff in EOCs</li> <li>• Nodal Officers at State and District Level to perform Key Tasks and maintaining supply chain</li> <li>• Promoting Volunteerism – Red Cross, DM volunteers, NGOs, religious Organizations, etc.</li> <li>• Implementation of Emergency Support Functions (ESFs)</li> </ul>

6	Disinfection and Sanitization of Public Places and Facilities	<p>Urban Development</p> <p>Sh. Rajneesh Pr. Secy. (UD) 01772880774; 8800300999</p> <p>Sh. Abid Hussain Director (UD) 01772626518 94129-98709</p>	<p>Rural Development HRTC</p> <p>Sh. Sandeep Bhatnagar Secy. (RD) 0177-2880788 98160-05087</p> <p>Sh. Lalit Jain Director (RD) 01772623820; 8627913120</p> <p><b>Transport</b></p> <p>Sh. K.K Pant Principal Secy. (Transport) 0177-2880780; 98685-03088</p>	<ul style="list-style-type: none"> <li>• Disinfection of public places, buildings, transport and facilities, etc.</li> <li>• Disinfection of shops, restaurants, hotels, offices, and other places</li> <li>• Identification of supplies, manpower, vehicles and machinery</li> <li>• Provision of protective gear for sanitation workers</li> </ul>
7	Miscellaneous	All Departments		<ul style="list-style-type: none"> <li>• Taking action to reduce queues and contacts</li> <li>• Promoting Social Distancing</li> <li>• Livelihood issues of vulnerable communities</li> <li>• Monitoring &amp; Reporting</li> </ul>
8	Information Management System	<p>Information Technology</p> <p>Sh. Ashutosh Garg, Director (IT) 0177-2628914; 82099-14854</p>	<p>NIC</p> <p>Sh. Ajay Chahal SIO, NIC 0177-2624045; 9418275076</p>	<ul style="list-style-type: none"> <li>• Preparation of MIS</li> <li>• Generation of</li> </ul> <p>critical reports and inputs for decision making</p>