

**Most Immediate**  
**NDRF Release No.12/2024-25**

No.13(31)/FCD/2023-24  
Government of India  
Ministry of Finance  
Department of Expenditure  
Finance Commission Division

Block No. 11, 5th Floor,  
CGO Complex, Lodhi Road,  
New Delhi-110003  
Dated: 01/08/2024

To :  
The Sr. Account Officer (State Loan),  
O/o Chief Controller of Accounts,  
Department of Expenditure,  
Ministry of Finance, North Block,  
**New Delhi-110001**

**Subject: Release of assistance to State Governments from National Disaster Response Fund (NDRF) during 2024-25.**

Sir,

The undersigned is directed to convey the approval of the Competent Authority for release of **Rs.6010.00 Lakh (Rupees Sixty Crore and Ten Lakh Only)** from NDRF to the following State Government towards response & relief assistance for natural calamity(ies) as per details given below:

**(Rs. in lakh)**

Sl. No.	State	Calamity	Assistance approved by MHA	50% balance available in SDRF *	Net assistance to be released from NDRF.
1.	Himachal Pradesh	i)Flood, landslide, cloudburst of 2021	11219.00	440.00	5048.00 (10849.00-5801.00)#
		ii)Hailstorm-2021	2137.00		962.00 (2067.00-1105.00)#
x		<b>Total</b>	<b>13356.00</b>	<b>x</b>	<b>6010.00</b>

\* 50% of fund available in the SDRF account of the State for instant calamity(ies) as on 1<sup>st</sup> April,2021, received revised statement from State AG office.

# This amount (Rs.58.01 cr. +Rs.11.05 cr.) was released on 07.08.2023 from NDRF for management of instant calamities of 2021. Hence, this amount has not been taken into account for release of net outgo from NDRF.

2. The above amount is being released to the State Governments based on the recommendation from M/o Home Affairs vide O.M. No.09-01/2022-NDM-I dated 5<sup>th</sup> July,2024.

3. RBI may be requested to **credit** the above amount into the account of the State Government immediately.

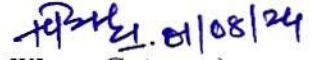
4. The Release of Fund will be governed by the Operational Guidelines on Constitution and Administration of the **NDRF** based on the recommendations of 15<sup>th</sup> Finance Commission issued vide Ministry of Home Affairs' letter No.33-03/2021-NDM-I dated 12<sup>th</sup> January,2022.

Contd.....2/-

5. The above release would follow normal accounting procedure. As such, the amount is to be debited to Major Head-2245-Relief on Account of Natural Calamities, 80-General Relief on Account of Natural Calamity-Assistance to State from National Disaster Response Fund 103.02.00.31 in Demand No.42-Transfers to States.

6. The action taken on this letter may be intimated to this Division.

Yours Sincerely,



(Chinmay Pundlikrao Gotmare)  
Director (FCD)

Copy to:

Sl.No.	Name
1.	The Central Office, Reserve Bank of India, Mumbai.
2.	The Manager, Reserve Bank of India, CAS, Nagpur.
3.	The Accountant General (A&E), State Government concerned.
4.	The Accountant General (Audit), State Government concerned.
5.	The Secretary (Finance), State Government concerned.
6.	The Relief Commissioner, State Government concerned.
7.	The Additional Secretary (Disaster Management ), Ministry of Home Affairs, North Block, New Delhi
8.	Resident Commissioner, State Government concerned, New Delhi Office.
9.	Asstt. Director (Hindi Section), D/o Expenditure, North Block, New Delhi for Hindi version.



(Chinmay Pundlikrao Gotmare)  
Director (FCD)

**SANCTION ORDER****Subject: Release of funds from NDRF during the Financial Year 2024-25.**

The Governor, Himachal Pradesh is pleased to accord sanction to release funds amounting to **Rs. 2,28,63,000/- (Rs. Two Crore Twenty Eight Lakh Sixty Three Thousand)** only to the Deputy Commissioner Bilaspur, Kangra, Shimla and Una in Himachal Pradesh in the following manner: -

Sr. No	Name of District	05-2245-02-101-01-C00N-V Cash dole (Immediate relief)	2245-02-109-01-C00N-NP(OC) Repair & Restoration of Damaged Water Supply, Drainage and sewerage works	2245-02-111-01-C00N-NP(OC) Ex-Gratia-I (Payment to Bereaved Families)	05-2245-02-111-02-C00N-V Ex-gratia-II Death Due to State Specific Disaster	05-2245-02-113-01-C00N-V Repair/ Construction of Houses Assistance	Total
1	Bilaspur	-	-	-	20,00,000	5,00,000	<b>25,00,000</b>
2	Kangra	-	-	93,00,000	-	-	<b>93,00,000</b>
3	Shimla	-	-	-	5,00,000	-	<b>5,00,000</b>
4	Una	1,04,63,000	1,00,000	-	-	-	<b>1,05,63,000</b>
<b>Total</b>		<b>1,04,63,000</b>	<b>1,00,000</b>	<b>93,00,000</b>	<b>25,00,000</b>	<b>5,00,000</b>	<b>2,28,63,000</b>

The actual expenditure on relief works will be booked under respective minor heads within Major Head 2245 to be mentioned at the time of formal sanction for allocation to be issued in due course i.e. (01 for drought; 02 for floods, cyclones, etc; 05 for "National Disaster Response Fund" and 80 for General) The expenditure to be charged to the NDRF will be shown as a negative entry under 2245-05-901-01 deduct amount shall be met from NDRF for relief expenditure.

It is further ordered that direct expenditure should not be made from the Public Account, even if for some administrative reasons expenditure on immediate relief has been met under heads of account other than MH -2245, these should be finally booked under MH-2245 through inter-account transfers.

**It may also be ensured that: -**

- **The funds sanctioned above must be utilized for the purpose for which it has been sanctioned.**
- **The funds shall be utilized strictly in accordance with the norms of H.P. Emergency Relief Manual & as per revised norms fixed by Govt. of India vide letter No.33-03/2020-NDM-I dated 11<sup>th</sup> July 2023 ([www.ndmindia.nic.in](http://www.ndmindia.nic.in)) and circulated vide this department letter No. Rev. (DMC)-(F)-2-1/2018 (Norms) dated 17<sup>th</sup> October 2023.**

- The expenditure shall be booked in the newly created sub minor heads as mentioned above.
- Any expenditure beyond norms will be personal responsibility of sanctioning authorities.
- It may be ensured that the relief works are sanctioned only through Jan Samiksha (SMIS) software.
- The funds are being released based on the demand of the districts & departments and therefore no surrender/ re-appropriation will be allowed.
- The expenditure shall also be entered by all the Districts and Departments in NDMIS software of Ministry of Home Affairs, Government of India, failing which no allocation of funds will be made in future.
- It may also be ensured that the beneficiaries list will be uploaded in the websites of Districts/Departments.
- All relief cases be sanctioned only through RMS (Relief Module).

In addition to this, it is also requested to withdraw the funds from Government Treasury only when the funds are required for immediate disbursal and pay the same directly to the bank account of beneficiary, without parking the funds in bank accounts of districts/departments. Further, all the concerned districts & Departments shall submit the Utilization Certificate of above amount to this Department at the earliest.

This issue with the prior concurrence of the Finance Department vide their U.O. No. Fin-G-C(2)05/2024 2237998/2024(209467) dated 13.02.2025.

(Onkar Chand Sharma)

Additional Chief Secretary (Revenue) to the  
Government of Himachal Pradesh.

Endst. No. as above

Dated Shimla-2

15<sup>th</sup> February, 2025

Copy forwarded for information and necessary action to: -

1. The A.G. (Audit), H.P. Shimla.
2. The Dy. A.G. (A&E) H.P. Shimla-3.
3. All the concerned Deputy Commissioners with the request to utilize these funds for the purpose for which the funds are being released.
4. The Treasury Officer, Capital Treasury, Shimla-2.
5. The Section Officer (Finance Expenditure), H.P. Sectt. Shimla-2.
6. The Bill Assistant, DMC.
7. Guard file.

(D.C. Rana)

Director cum-Spl. Secy. (Rev-DM) to the  
Government of Himachal Pradesh  
Ph. No. 0177-2880320.

No. Rev. (DMC)-( C)-2-1/2024-25 (SDRF/NDRF)  
Government of Himachal Pradesh  
Department of Revenue-DMC.

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### SANCTION ORDER

**Subject: Release of funds from NDRF during the Financial Year 2024-25.**

The Governor, Himachal Pradesh is pleased to accord sanction to release funds amounting to **Rs. 60,10,00,000/- (Rs. Sixty Crore Ten Lakh)** only to the Himachal Pradesh Public Works Department and Jal Shakti Vibhag in the following manner: -

Sr. No.	Name of Department	Head of Account	Amount
1.	Jal Shakti Vibhag	05-2245-02-109-01-C00N-V (Repairs & Restoration of Damaged Water Supply, Drainage and sewerage works)	20,10,00,000/-
2.	HPPWD	05-2245-02-106-01-C00N-V (Repairs and Restoration of Damaged roads and Bridges)	40,00,00,000/-
<b>Total</b>			<b>60,10,00,000/-</b>

The actual expenditure on relief works will be booked under respective minor heads within Major Head 2245 to be mentioned at the time of formal sanction for allocation to be issued in due course i.e. (01 for drought; 02 for floods, cyclones, etc ; 05 for "National Disaster Response Fund" and 80 for General) The expenditure to be charged to the NDRF will be shown as a negative entry under 2245-05-901-01 deduct amount shall be met from NDRF for relief expenditure.

It is further ordered that direct expenditure should not be made from the Public Account, even if for some administrative reasons expenditure on immediate relief has been met under heads of account other than MH -2245, these should be finally booked under MH-2245 through inter-account transfers.

**It may also be ensured that: -**

- **The funds sanctioned above must be utilized for the purpose for which it has been sanctioned.**
- **The funds shall be utilized strictly in accordance with the norms of H.P. Emergency Relief Manual & as per revised norms fixed by Govt. of India vide letter No.33-03/2020-NDM-I dated 11<sup>th</sup> July 2023 (www.ndmindia.nic.in) and circulated vide this department letter No. Rev. (DMC)-(F)-2-1/2018 (Norms) dated 17<sup>th</sup> October 2023.**
- **The expenditures shall also be utilized strictly by considering the provisions laid in the guidelines issued by the Ministry of Home Affairs, Government of India regarding Construction and Administration of Recovery and Reconstruction window under NDRF and SDRF vide letter No. 33-7/2021-NDM.I dated 14<sup>th</sup> August 2024.**

- The expenditure shall be booked in the newly created sub minor heads as mentioned above.
- Any expenditure beyond norms will be personal responsibility of sanctioning authorities.
- It may be ensured that the relief works are sanctioned only through Jan Samiksha (SMIS) software.
- The funds are being released based on the demand of the districts & departments and therefore no surrender/ re-appropriation will be allowed.
- The expenditure shall also be entered by all the Districts and Departments in NDMIS software of Ministry of Home Affairs, Government of India, failing which no allocation of funds will be made in future.
- It may also be ensured that the beneficiaries list will be uploaded in the websites of Districts/Departments.
- All relief cases be sanctioned only through RMS (Relief Module).

In addition to this, it is also requested to withdraw the funds from Government Treasury only when the funds are required for immediate disbursal and pay the same directly to the bank account of beneficiary, without parking the funds in bank accounts of districts/departments. Further, all the concerned districts & Departments shall submit the Utilization Certificate of above amount to this Department at the earliest.

This issue with the prior concurrence of the Finance Department vide their U.O. No. Fin-G-C(2)09/2024 1797757/2024(199445) dated 27.08.2024.

(Onkar Chand Sharma)

Additional Chief Secretary (Revenue) to the  
Government of Himachal Pradesh.

Endst. No. as above

Dated Shimla-2

23-09, 2024

Copy forwarded for information and necessary action to: -

1. The A.G. (Audit), H.P. Shimla.
2. The Dy. A.G. (A&E) H.P. Shimla-3.
3. Engineer-in -Chief, HPPWD, Shimla.
4. Engineer-in -Chief, Jal Shakti Vibhag, Shimla.
5. Treasury Officer, Capital Treasury, Shimla-2.
6. The Section Officer (Finance Expenditure), H.P. Sectt. Shimla-2.
7. The Bill Assistant, DMC.
8. Guard file.

(D.C. Rana)

Director cum-Spl. Secy. (Rev-DM) to the  
Government of Himachal Pradesh  
Ph. No. 0177-2880320.

No. Rev. (DMC)-(C)-2-1/2024-25 (SDRF/NDRF)  
Government of Himachal Pradesh  
Department of Revenue-DMC.

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**SANCTION ORDER**

**Subject: Release of funds from NDRF during the Financial Year 2024-25.**

The Governor, Himachal Pradesh is pleased to accord sanction to release funds amounting to **Rs. 56,21,89,491/- (Rs. Fifty Six Crore Twenty One Lakh Eighty Nine Thousand Four Hundred Ninety One)** only to all the Deputy Commissioners in Himachal Pradesh in the following manner: -

Sr. No	Name of District	05-2245-02-101-01-C00N-V Cash dole (Immediate relief)	2245-02-106-01-C00N-NP-(OC) Repair & Restoration of Damaged roads and Bridges	2245-02-109-01-C00N-NP(OC) Repair & Restoration of Damaged Water Supply, Drainage and sewerage works	2245-02-111-01-C00N-NP(OC) Ex-Gratia-I (Payment to Bereaved Families)	05-2245-02-111-02-C00N-V Ex-gratia-II Death Due to State Specific Disaster	05-2245-02-113-01-C00N-V Repair/ Construction of Houses Assistance	05-2245-02-193-01-C00N-V Assistance to Local Bodies and other Non-Govt Bodies/ Institutions	Total
1	Bilaspur	-	30,00,000	25,00,000	-	50,00,000	1,00,00,000	-	2,05,00,000
2	Chamba	-	40,00,000	35,00,000	-	50,00,000	1,00,00,000	-	2,25,00,000
3	Hamirpur	-	30,00,000	34,56,890	-	50,00,000	1,00,00,000	-	2,14,56,890
4	Kangra	-	50,00,000	40,00,000	-	50,00,000	3,00,00,000	-	4,40,00,000
5	Kinnaur	-	30,00,000	25,00,000	-	50,00,000	1,00,00,000	-	2,05,00,000
6	Kullu	1,00,00,000	40,00,000	30,00,000	2,00,00,000	46,70,600	1,50,00,000	-	5,66,70,600
7	Lahaul & Spiti	-	30,00,000	25,00,000	50,00,000	-	50,00,000	-	1,55,00,000
8	Mandi	5,93,45,271	50,00,000	40,00,000	2,00,00,000	-	2,50,00,000	-	11,33,45,271
9	Shimla	4,00,00,000	50,00,000	40,00,000	2,00,00,000	-	2,37,64,453	40,00,000	9,67,64,453
10	Sirmour	2,50,00,000	40,00,000	25,00,000	1,39,13,570	-	1,00,00,000	30,00,000	5,84,13,570
11	Solan	1,75,00,000	38,19,863	25,00,000	1,00,00,000	-	1,00,00,000	30,00,000	4,68,19,863
12	Una	1,75,00,000	30,00,000	25,00,000	1,00,00,000	-	1,00,00,000	27,18,844	4,57,18,844
<b>(A) Total of Districts</b>		<b>16,93,45,271</b>	<b>4,58,19,863</b>	<b>3,69,56,890</b>	<b>9,89,13,570</b>	<b>2,96,70,600</b>	<b>16,87,64,453</b>	<b>1,27,18,844</b>	<b>56,21,89,491</b>

The actual expenditure on relief works will be booked under respective minor heads within Major Head 2245 to be mentioned at the time of formal sanction for allocation to be issued in due course i.e. (01 for drought; 02 for floods, cyclones, etc ; 05 for "National Disaster Response Fund" and 80 for General) The expenditure to be charged to the NDRF will be shown as a negative entry under 2245-05-901-01 deduct amount shall be met from NDRF for relief expenditure.

It is further ordered that direct expenditure should not be made from the Public Account, even if for some administrative reasons expenditure on immediate relief has been met under heads of account other than MH -2245, these should be finally booked under MH-2245 through inter-account transfers.

**It may also be ensured that: -**

- **The funds sanctioned above must be utilized for the purpose for which it has been sanctioned.**
- **The funds shall be utilized strictly in accordance with the norms of H.P. Emergency Relief Manual & as per revised norms fixed by Govt. of India vide letter No.33-03/2020-NDM-I dated 11<sup>th</sup> July 2023 (www.ndmindia.nic.in) and circulated vide this department letter No. Rev. (DMC)-(F)-2-1/2018 (Norms) dated 17<sup>th</sup> October 2023.**
- **The expenditure shall be booked in the newly created sub minor heads as mentioned above.**
- **Any expenditure beyond norms will be personal responsibility of sanctioning authorities.**
- **It may be ensured that the relief works are sanctioned only through Jan Samiksha (SMIS) software.**
- **The funds are being released based on the demand of the districts & departments and therefore no surrender/ re-appropriation will be allowed.**
- **The expenditure shall also be entered by all the Districts and Departments in NDMIS software of Ministry of Home Affairs, Government of India, failing which no allocation of funds will be made in future.**
- **It may also be ensured that the beneficiaries list will be uploaded in the websites of Districts/Departments.**
- **All relief cases be sanctioned only through RMS (Relief Module).**

In addition to this, it is also requested to withdraw the funds from Government Treasury only when the funds are required for immediate disbursement and pay the same directly to the bank account of beneficiary, without parking the funds in bank accounts of districts/departments. Further, all the concerned districts & Departments shall submit the Utilization Certificate of above amount to this Department at the earliest.

This issue with the prior concurrence of the Finance Department vide their  
U.O. No. Fin-G-C(2)05/2024-1654315/2024(209449) dated 02.07.2024.

(Onkar Chand Sharma)

Additional Chief Secretary (Revenue) to the  
Government of Himachal Pradesh.

Endst. No. as above

Dated Shimla-2

06-07-2024

Copy forwarded for information and necessary action to: -

1. The A.G. (Audit), H.P. Shimla.
2. The Dy. A.G. (A&E) H.P. Shimla-3.
3. All the concerned with the request to utilize these funds for the purpose for which the funds are being released.
4. The Treasury Officer, Capital Treasury, Shimla-2.
5. The Section Officer (Finance Expenditure), H.P. Sectt. Shimla-2.
6. The Bill Assistant, DMC.
7. Guard file.

(D.C. Rana)

Director cum-Spl. Secy. (Rev-DM) to the  
Government of Himachal Pradesh  
Ph. No. 0177-2880320.