

Proceeding of the 1st Meeting of the Program Executive Committee (PEC) held on 25th September 2025 at HP Secretariat, Shimla under the Chairmanship of Sh. Kamlesh Kumar Pant, Additional Chief Secretary -cum- Chairman of Program Executive Committee, HP.

List of Participants: (Copy enclosed as Annexure-A)

At the outset, the Director-cum-Special Secretary (Rev-DM) extended a warm welcome to Sh. Kamlesh Kumar Pant, Additional Chief Secretary to the Government of Himachal Pradesh, along with all esteemed Members of the Program Executive Committee and officers from various departments who participated in person and through video conference in the First Meeting of the Program Executive Committee. He highlighted the strategic significance of the Program in strengthening resilience against natural hazards in Himachal Pradesh, in line with the State and National disaster risk management frameworks.

2. He apprised the Committee that the Disaster Management Cell, on behalf of HPSDMA, initiated the Himachal Pradesh–Disaster Risk Reduction and Preparedness Project, which was approved by the Hon’ble Chief Minister on 20th December 2018 and subsequently uploaded on the DEA website on 17th January 2019. The 103rd Screening Committee of DEA approved the project on 16th January 2020 for posing to AFD for loan assistance. He also explained that two consultative workshops were held at Landmark Hotel, Shimla—Round I on 27th–28th April 2023 and Round II on 19th–20th June 2023. Based on these workshops, MaGC (AFDs consultant) submitted reports on September 2023. The HPDRR Handover Mission took place in Shimla from 3rd–6th September 2024. Afterwards, the Credit Facility Agreement between DEA and AFD was signed in Delhi on 4th December 2024, followed by the signing of the Program Operation Manual between the Government of Himachal Pradesh and AFD on 10th January 2025 at Shimla.

3. Thereafter, the Director-cum-Special Secretary (Rev-DM) delivered a detailed presentation on the background and evolution of the Himachal Pradesh Disaster Risk Reduction and Preparedness Program (HPDRRP). Being the first meeting, it was also informed that the Program Executive Committee (PEC) is mandated to convene once every quarter and to ensure the timely execution of the project.

After that a detailed discussion took place on the following agenda items: -

Agenda Items:1.1 Progress on Program Operations Manual, First-Year Procurement and Expenditure Plan and the Five-Year Annual Action Plan

4. The Director-cum-Spl. Secy. (Rev-DM) apprised the chair about the Program Operational Manual (POM). He informed that HPSDMA has been prepared the First-Year Procurement and Expenditure Plan along with the Five-Year Annual Action Plan and POM in consultation with MaGC and the line departments. These plans have been duly approved by AFD on 25th August 2025. Accordingly, the Implementation Agencies are required to strictly comply with the approved plans while undertaking procurement and expenditure activities, and no deviation from these plans is permissible.

Decision:- The PEC approved the Program Operational Manual (POM), the First-Year Procurement and Expenditure Plan, and the Five-Year Annual Action Plan. The PEC directed all Implementation Agencies to strictly adhere to the approved plans while undertaking procurement and expenditure activities, and clarified that no deviation from these plans shall be permissible.

Agenda Items:1.2 Environmental and Social (E&S) Assessment of Civil Works

5. The PEC was informed that the Environmental and Social (E&S) Assessment is necessity of the program to identify and address potential risks and impacts associated with construction and implementation activities. Ensuring E&S compliance is essential to safeguard communities, protect natural resources, and promote sustainable development. Accordingly, Implementation Agencies must integrate the prescribed E&S requirements into all stages of project execution, including mitigation measures, stakeholder consultations, and monitoring mechanisms as outlined in the Environmental and Social Management Plan (ESMP). This is a mandatory prerequisite, and no project activity shall commence without adherence to these E&S safeguards as per the HPDRRP. In this regard, the AFD consultant has conducted the E&S Assessment of the Landslide Mitigation Site at Dudal Ki Pukhar on 11th August 2025. It was further informed that the Implementing Agency, i.e., the Executive Engineer, HPPWD Arki, is actively working on the required measures, and the DMC, HPSDMA is closely coordinating with the concerned department to ensure that the said observations are addressed before or within the stipulated timelines i.e 6 months.

6. Further it was informed that the assessments of the other sites will be carried out by the AFD consultants. Due the bad weather conditions the assessment work has been postponed for the 3rd week of September 2025.

Decisions:

- i. The Implementation Agencies (IAs) should provide full support to the AFD consultant during field visits and ensure that all required documents are to be shared with them to facilitate smooth preparation of the Environmental & Social (E&S) report. In case any observations are made, the concerned HODs must submit their responses within the stipulated timeframe.
- ii. The PEC also directed all Implementation Agencies to ensure strict compliance with the prescribed E&S safeguards requirements. It was further decided that no project activity shall commence without prior adherence to these safeguards, and the concerned departments shall complete all necessary assessments within the stipulated timelines.

Agenda Items: 1.3 Status of First Drawdown under HPDRRP-AFD (N CIN 114901) for FY 2025–26 submitted to the DEA

7. The PEC was briefed that, as per the clause of CFA 3(drawdown of funds) page 7 , *“the Facility will be made available to the Borrower during the Availability Period, in two yearly Drawdowns, provided that the number of Drawdowns should not exceed Thirty (30).The amount of the first Drawdown shall be a minimum of one hundred thousand Euros (EUR 100 000) and of three million Euros (EUR 3 000 000) for all other subsequent Drawdowns or an amount equal to the Available Facility if such amount is less than three million Euros (EUR 3 000 000)”*.
8. In this regard, the PMU-HPDRRP Program submitted a request to the Department of Economic Affairs, Ministry of Finance (GoI), through the Integrated Computerized System (ICS) on 23rd May 2025 for the Landslide Mitigation Site at *Dudal Ki Pukhar–Chudawali Nalinal–Kalyanghatti Road*, amounting to Rs. 1,10,93,921/-, pertaining to the first drawdown under the HPDRRP Program.
9. It was further informed that for this first drawdown, the No Objection Certificate (NOC) from AFD was required on the First-Year Procurement and Expenditure Plan, the Five-Year Annual Action Plan, and the POM, all of which were duly approved by AFD on 25th August 2025. AFD also requested HPSDMA to conduct Environmental & Social (E&S) Studies for the first drawdown. Accordingly, the AFD consultant carried out the E&S Assessment of the Landslide Mitigation Site at Dudal Ki Pukhar on 11th August 2025.
10. The first drawdown has since been approved by AFD, while the E&S related comments will be addressed in due course of time.

Decision:

The concerned IA shall ensure compliance with AFD's E&S requirements by removing all observations raised during the assessment, so that the necessary clearance may be obtained for release of the first drawdown.

Agenda Item No 1.4 : Status of Onboarding of PMU and PMDC

11 The PEC was apprised that the Program Management Unit (PMU) and Program Management and Design Consultancy (PMDC) are being established under the HPDRRP Program, 100% financed by the Agence Française de Développement (AFD) and implemented by the Himachal Pradesh State Disaster Management Authority (HPSDMA). The PMU will serve as the dedicated coordination and management body for the effective planning, execution, monitoring, and reporting of project activities. The PMU may ensure efficient implementation and management of the HPDRRP Program through strategic planning, coordination among stakeholders, quality control, financial management, and timely reporting.

12. It was further informed that whereas Program Management and Design Consultancy (PMDC) is a technical and management support consultancy team hired to assist the PMU and implementing agencies in planning, designing, and executing sub-projects under HPDRRP.

The Key Role and Responsibilities of PMU and PMDC are as under:

| Particular | PMU | PMDC |
|--|---|--|
| Key Roles and Responsibilities: | <ul style="list-style-type: none">• Coordinate among departments, implementing agencies (IAs), and stakeholders.• Monitor and evaluate physical and financial progress of projects.• Oversee compliance with environmental and social safeguards.• Manage fund flow, budgeting, and financial reporting.• Support procurement, quality control, and | <ul style="list-style-type: none">• Provide expert technical support in DPR preparation, engineering design, and feasibility analysis.• Assist IAs in procurement planning and bid documentation.• Monitor construction progress and provide quality assurance guidance.• Offer advisory services for climate resilience, disaster risk reduction, and innovation integration.• Support implementation of environmental and social safeguards as per the ESCP. |

| | | |
|--|---|---|
| | <p>contract management.</p> <ul style="list-style-type: none"> • Facilitate capacity building and training for stakeholders. • Compile and submit progress reports to GoHP and AFD. | <ul style="list-style-type: none"> • Review, validate, and recommend bills and reports submitted by IAs. • Train and hand-hold implementing agency personnel for sustained capacity. • Submit technical reports and provide feedback to PMU for strategic decisions. |
|--|---|---|

That as per the technical and financial evaluation, M/s Ernst & Young LLP for PMU and M/s IPE Global Ltd. for PMDC have been identified as L-1.

13. The PEC was further informed that during the financial negotiations, the Committee proposed a 15% reduction in the rates of Key Positions of PMU (amounting to ₹7.47 Cr). However, in the revised proposal received, M/S Ernst & Young LLP has agreed to a reduction of only 5.33% of the original bid. Accordingly, the cost of Key Experts has been revised from ₹7,47,00,000 to ₹7,07,04,000. Consequently, the overall project cost (Key and Non-Key Experts combined) has been revised from ₹8,70,00,000 to ₹8,30,04,000. The Committee further recommended that reimbursements be allowed strictly as per Government instructions, if any, or as decided by the Competent Authority.

14. That the Committee found the proposal of M/S IPE Global for PMDC reasonable and has accordingly submitted it to AFD for concurrence. Similarly, the proposal of PMU has also been submitted to AFD for their consideration.

15. After receiving concurrence from AFD, both PMU and PMDC proposals shall be forwarded to the Finance Department for their concurrence.

Decision:

The PEC approved the onboarding process of the Project Management Unit (PMU) and the Project Management and Design Consultant (PMDC) after due approvals. The Chairman directed the Program Director to actively pursue and obtain early concurrence from both AFD and the Finance Department, so that the engagement of PMU and PMDC can be finalized without delay.

Agenda Items:1.5 Components wise Status of the HPDRRP Program

16. The PEC was informed that Under the Projects there are three major components which are as under:

Component 1: Enhancing disaster risk governance, through Institutional capacities, risk understanding and knowledge management/dissemination

Component 2: Strengthening disaster preparedness, through effective early warning system and better emergency response capacities

Component 3: Supporting mitigation measures, including eco-DRR and nature-based solutions

The details of subcomponents and decision(s) of the Committee are as under:

| Program Components and Projects/Activities | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|---|-----------------------------|--------|----------------------|--|---|
| | EUR Mn | INR Cr | | | |
| Component 1: Enhancing disaster risk governance, through institutional capacities, risk understanding and knowledge management/dissemination | | | | | |
| 1.1 Strengthening of HPSDMA & DDMA's, State Emergency Operation Centre (EOC) and District EOCs | 6.96 | 61.94 | DMC | DDMA Kullu Kangra and Hamirpur have been considered for the E&S studies, which shall be done in the 1 st or 2 nd week of the Sep 2025 Identification of Land for the HPSDMA is in process | <ul style="list-style-type: none"> i. All concerned districts (Kinnaur, Kullu, Kangra, Sirmaur, Solan, and Hamirpur) were directed to get design the proposed Emergency Operation Centres (EOCs) in accordance with the Green Rating for Integrated Habitat Assessment (GRIHA) standards 2.0. through PWD. ii. Districts that possessed suitable land for the establishment of EOCs were directed to submit their proposals to the State Government. These proposals were to be considered for approval and funding based on the availability of funds. iii. The DDMA's were directed to prepare the structural drawings on priority with the assistance of the PWD Architectural Wing. iv. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any. v. The Deputy Commissioner Shimla was directed to identify suitable government land within the district for the construction of the Himachal Pradesh State Disaster |

| Program Components and Projects/Activities | | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|--|---|-----------------------------|--------|----------------------|---|---|
| | | EUR Mn | INR Cr | | | |
| | | | | | | <p>Management Authority (HPSDMA) building.</p> <p>vi. In case no government land is available, the DC was directed to identify appropriate forest land for the purpose.</p> |
| 1.2 | Climate Change Vulnerability Assessment (CCVA) at Village level | 1.50 | 13.35 | DEST&C C | 0.40 Cr Funds have been allocated to DEST&CC for Initiation & floating of RFP for hiring of consultant to conduct CCVA Study Procurement of Equipments & Software (GIS Software, GPS, Survey Drone) for mapping Field visits - primary & secondary data collections etc | <p>I. DEST&CC was directed to expedite the hiring of expert agencies for preparation of DPRs related to CCVA. It was further directed that the RFPs shall be vetted by PMU/PMDC-HPDRRP before being floated, once they are onboard.</p> <p>II. DEST&CC was directed to initiate in-house activities as proposed for year one in the 5-year Action Plan, such as:</p> <ul style="list-style-type: none"> Identifying research gaps in each sector through review of existing sectoral policies and strategies. Conducting field visits for primary and secondary data collection and also organizing workshops and related activities. |
| 1.3 | Strengthening of knowledge products related to climate change and dissemination | 0.95 | 8.46 | DEST&C C | Rs. 0.10 Cr funds have been allocated for Procurement of Equipment's (Desktop Computer, Laptops, Printers), Development of Audio video modules & Digital IEC and awareness material & Trainings etc | <ul style="list-style-type: none"> Conducting field visits for primary and secondary data collection and also organizing workshops and related activities. |
| 1.4 | Establishing the Himalayan Centre for Disaster Risk Reduction (HCDRR) | 3.25 | 28.93 | DMC | Rs. 2 Cr funds have been allocated for DPR Preparation E&S studies shall be done in the 1 st or 2 nd week of the Sep 2025 | <p>I. The Director HIPA & PMU-HPDRRP was directed to explore National-level Institutes for exposure visits of the concerned officers.</p> <p>II. The training calendar for the current financial year (CFY) shall be prepared and shared with PMU-HPDRRP.</p> <p>III. The DPR preparation shall be initiated, and it shall be submitted to PMU-HPDRRP for vetting.</p> |
| 1.5 | Mainstreaming Climate Change and Disaster Risk Resilience in HP | 4.00 | 35.60 | DMC | As per POM activities will be started from Year 2 | Since activities will commence in the 2nd year, PMU was advised to identify and explore best practices in this field in the meantime. |

| Program Components and Projects/Activities | | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|--|--|-----------------------------|---------------|--|---|--|
| | | EUR Mn | INR Cr | | | |
| 1.6 | Improvements to DRR Framework in the State | 2.50 | 22.25 | DMC | As per POM activities will be started from Year 2 | |
| 1.7 | Mainstreaming Gender in Disaster Risk Resilience in HP | 2.00 | 17.80 | DMC | RFP Floated through E-tender portal | PMU-HPDRRP was directed to complete the process of hiring firms at the earliest. |
| 1.8 | Disaster responsive PFM systems | 2.50 | 22.25 | DMC | RFP Floated through E-tender portal | |
| 1.9 | IT solutions for effective disaster mitigation and response | 4.00 | 35.60 | DMC | As per POM activities will be started from Year 2 | Since activities will commence in the 2nd year, PMU was advised to identify and explore best practices in this field in the meantime. |
| Estimated Cost for Component 1 | | 27.66 | 246.17 | | | |
| <i>Component 2: Strengthening disaster preparedness, through effective early warning systems and better emergency response capacities</i> | | | | | | |
| 2.1 | Developing Early Warning System (EWS) for landslide, flash floods, cloudbursts, glacial lake outburst floods (GLOF) and dam safety, Improving networks for flood forecasting and Geographical Information System (GIS)-based Decision Support System (DSS) | 13.50 | 120.15 | <i>Nodal Agency– JSV</i> <i>Other IAs – Dept. of Energy, AGISAC, HIMCOST E, HPPCL, HPPWD, BBMB, CWC</i> | <ul style="list-style-type: none"> Rs. 4.50 Cr funds have been allocated for preparation of DPRs for GLOF/ Flood/EWS E&S studies shall be done in the 1st or 2nd week of the Sep 2025 | <ol style="list-style-type: none"> The IA was directed to start in-house activities immediately. The RFPs for hiring consultants for DPR preparation shall be shared with the PMU for vetting once finalized. PMU-HPDRRP shall ensure timely completion of the E&S analysis by AFD's consultant and IA shall immediately response from their queries, if any. The Year One activities, including field visits, training, and workshops, shall be initiated without delay. All DCs were directed to support the Hydrology Division of JSV in identifying appropriate locations for the installation of Automatic Weather Stations (AWS). It was also informed that the AWS are to be installed primarily at Panchayat Ghars, DC offices, government buildings, or Tehsil offices. The Hydrology Division of JSV will responsible for executing the installation of AWS throughout the State. |
| 2.2 | Developing climate/weather related | 4.60 | 40.94 | <i>Nodal Agency – Dept. of</i> | Funds yet to be disbursed | <ol style="list-style-type: none"> The proposed EWS locations under the Central Spencer Program shall be shared with |

| Program Components and Projects/Activities | | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|--|--|-----------------------------|--------|---|--|---|
| | | EUR Mn | INR Cr | | | |
| | forecast for agriculture and horticulture | | | Horticulture <i>Other IAs</i> - Dept. of Agriculture and Farmers Welfare, AGiSAC | | PMU-HPDRRP and JSV latest by 10th October to avoid duplication. II. Upgradation of the existing MIS system for the Department of Horticulture, including linking with AWS and polygon-based advisory services, shall be initiated III. Capacity building of officers and development of IEC material shall be carried out |
| 2.3 | Enhancing implementation of forest fire mitigation measures | 4.85 | 43.17 | HPFD | Rs. 4.70 Cr funds have been allocated for Procurement & development of tools and equipment's. | All in-house activities for Year One, as outlined in the 5-year Action Plan, shall be started immediately. |
| 2.4 | Establishment of Fire and Emergency Response cum Training Centres in unserved locations in the state | 6.50 | 57.85 | Fire Services Department | Rs. 5.00 Cr funds have been allocated for DPR preparation. | I. The IA was directed to initiate the process for hiring of consultants for DPR preparation for the five sites: Kaza, Kumarsain, Fatehpur, Anni, and Jogindernagar. II. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any. |
| 2.5 | Establishing a State Disaster Response Force (SDRF) campus | 12.59 | 112.05 | Police - SDRF | Rs. 4.50 Cr funds have been allocated for Hiring Consultant for preparation of DPRs and tendering process. | I. Site plans and structural drawings to be prepared in coordination with PWD. II. All NOC/clearances, if required, shall be obtained on priority. III. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any. |

| Program Components and Projects/Activities | | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|--|--|-----------------------------|---------------|---|--|--|
| | | EUR Mn | INR Cr | | | |
| 2.6 | Establishment of helipads for emergency response | 2.50 | 22.25 | Dept. of Tourism and Civil Aviation and HPPWD | Rs. 1 Cr funds have been allocated for Hiring of consultant for Overall DPR/Design Preparation (Overall DPR/Design Preparation of 2 Sites) | <p>I. New sites in unserved areas shall be explored.</p> <p>II. Any locations requiring NOC/clearance shall be expedited.</p> <p>III. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any.</p> |
| 2.7 | Strengthening of existing Training Centres | 1.14 | 10.15 | Civil Defence and Home Guards Dept. | <ul style="list-style-type: none"> Rs. 1 Cr funds have been allocated for Hiring of Firms for DPR Preparation E&S studies shall be done in the 1st or 2nd week of the Sep 2025 | PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any. |
| Estimated Cost for Component 2 | | 45.68 | 406.55 | | | |
| Component 3: Supporting mitigation measures, including eco-DRR and nature-based solutions | | | | | | |
| 3.1 | Mitigation and Slope Stabilization of Vulnerable Landslide Sites | 8.70 | 77.43 | HPPWD | <ul style="list-style-type: none"> Rs. 8 Cr funds have been allocated for Consultancy services for DPRs E&S studies shall be done in the 1st or 2nd week of the Sep 2025 | <p>I. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any.</p> <p>II. The PMU must ensure that the PMU/PMDC team evaluates the PPRs/DPRs before they are placed before the committees constituted under SDMF.</p> <p>III. IA was directed that DPRs shall be routed through the SDMF portal, and once approval is obtained from the various technical and administrative committees, the work may be started.</p> |
| 3.2 | Area-specific Bioengineering Nurseries and Interventions | 3.38 | 30.08 | HPFD | Rs. 1.5 Cr funds have been allocated for Consultancy services for DPRs | The IA was directed to start the work proposed for Year One in the 5-year Action Plan, where civil work is not involved. |

| Program Components and Projects/Activities | | Estimated Cost ¹ | | Implementing Agency* | Status | Decision(s)/Direction(s) |
|--|---|-----------------------------|---------------|--|--|--|
| | | EUR Mn | INR Cr | | | |
| 3.3 | Creating Climate Change & earthquake resistant Technology Demonstration Units (TDUs) at existing engineering institutes | 4.70 | 41.79 | DMC | Rs. 1 Cr funds have been allocated for Consultancy services for DPRs | I. The PMU-HPDRRP was instructed to coordinate visits to similar institutes and ensure the participation of the concerned officers. II. PMU-HPDRRP shall ensure that the Environmental & Social (E&S) analysis by AFD's consultant is completed on priority and ensure that IAs will immediately submit replies of their queries, if any. |
| 3.4 | Implementing Hazard resistant critical infrastructure | 4.54 | 40.40 | DMC | Retrofitting shall be done by DMC | The DPRs of critical lifeline structures approved by the SEC shall be considered for retrofitting based on DMC priority and work may be started accordingly. |
| Estimated Cost for Component 3 | | 21.31 | 189.69 | | | |
| Program Management | | 5.35 | 47.62 | I. PMU-HPDRRP directed that the Program Management System (PMS) software be customized on priority so that all activities can be tracked through the portal. II. The PD, PMU-HPDRRP, was directed to expedite the hiring process for PMU/PMDC | | |
| Grand Total | | 100.00 | 890.0 | | | |

*DMC- Disaster Management Cell; DEST&CC- Department of Environment, Science, Technology & Climate Change; JSV- Jal Shakti Vibhag, CWC- Central Water Commission; AGiSAC- Aryabhata Geo-informatics & Space Application Centre; HIMCOSTE- Himachal Pradesh Council for Science, Technology and Environment; HPPCL- Himachal Pradesh Power Corporation Limited; HPPWD- Himachal Pradesh Public Works Department; BBMB- Bhakra Beas Management Board; IMD- Indian Meteorological Department; HPFD- Himachal Pradesh Forest Department; SDRF- State Disaster Response Force

In light of the above, the following additional directions were issued:

- i. The PEC noted the progress and directed all Implementing Agencies (IAs) to strictly follow the timelines and submit monthly progress reports without delay.
- ii. All IAs were directed to start work immediately where Environmental & Social (E&S) studies are not required.
- iii. The concerned IAs where civil work involved, were directed to prepare structural drawings and site plans through the PWD Architecture Wing, which were previously on hold as per the directions of the PMU.
- iv. The IAs were directed to ensure full utilization of funds within the current financial year, as per the approved AFD First-Year Procurement and Expenditure Plan and Five-Year Action Plan.
- v. All IAs were directed to maintain separate records of expenditure and project communication, readily available for audit and verification.

- vi. Progress reports of all ongoing activities shall be submitted to PMU-HPDRRP on a monthly basis.
- vii. All concerned departments/agencies shall ensure timely coordination with PMU-HPDRRP for smooth implementation of activities.

Agenda Item No. 1.6: Status of Independent Verification Agency

17. The PEC was informed that the Independent Verification Agency (IVA) is an external entity engaged to provide an objective assessment of project implementation. Its primary role is to verify that the reported activities, outputs, and outcomes align with the approved plans, standards, and guidelines. By functioning independently of the implementing agencies, the IVA ensures impartiality, transparency, and accountability in the monitoring process. It validates the appropriate use of funds, confirms that works are executed as per the Detailed Project Reports (DPRs), and provides credible feedback to both the government and the funding agency. This mechanism helps strengthen trust, improve governance, and ensure that the intended results of the program are achieved effectively.

18. In this regard, the RFP was published on the e-tender portal on 26th July 2025, followed by the pre-bid meeting held on 2nd September 2025. The firm is tentatively scheduled to be onboarded on 23rd October 2025.

Decision:

The PEC approved the action taken and directed timely onboarding of the IVA.

Agenda Item No. 1.7: Status of Program Management System (PMS)

Software:

19. It was brought to the notice of PEC that the Program Management System (PMS) software is required to serve as a centralized digital platform for monitoring the progress of all project activities under the program. It will track implementation status, financial management, procurement, training, and capacity-building initiatives across all implementing agencies. By integrating data and providing real-time dashboards, the PMS will enable effective oversight, timely decision-making, and transparent reporting to both the Government and AFD. This system will act as the backbone for ensuring accountability and systematic monitoring of the entire program.

Design & Development of PMS Software

- Build a centralized Program Management System (PMS) to digitally monitor all activities under the Program Management Component.

- Ensure the system covers planning, implementation, financial management, procurement, and reporting modules.

Integration & Tracking

- Integrate PMS with activities of PMU, PMDC, and IVA for seamless coordination.
- 5year Action plan and Annual Procurement plan and Expenditure plan
- Track status of DPR preparation, E&S assessments, trainings, fund utilization, and progress against DLIs.
- Enable dashboards for real-time monitoring at State, District, and Division levels.

Document & Data Management

- Provide digital repository for DPRs, contracts, reports, and financial records.
- Facilitate collection of primary/secondary data, survey results, and technical studies.

Capacity Building Module

- Incorporate training management features (scheduling, attendance, feedback, learning records).
- Support monitoring of half-yearly trainings for division-level staff of Implementing Agencies (IAs).

User Roles & Access

- Role-based access for Program Director, Section Officer (Finance), PMU staff, line departments, and consultants.
- Secure login and data protection features.

Reporting & Compliance

- Generate automated progress reports for AFD and Government.
- Provide alerts/reminders for deadlines, procurement stages, and fund disbursements.

Capacity Support

- NIC to provide technical handholding, maintenance, and upgrades of the PMS.
- Ensure scalability to accommodate future program activities.

Decision:

The PEC approved the customisation of PMS software and directed that a prototype be presented in the next meeting.

Agenda Items:1.8 Status of Capacity Building

20. The PEC was also apprised that as part of the ongoing capacity-building programs, GRIHA trainings were conducted from 9th to 11th July, 2025 and 28th April 2025, with the participation

of 55 officials from PWD, HIMUDA, and Engineering/Architecture disciplines. Furthermore, a training on the Nature Based Solution (NBS) was organized on 20th and 21st June, which was attended by representatives from DDMA, PWD, RD, Agriculture, Forest, Jal Shakti Vibhag, and NGOs.

Decision:

The PEC appreciated the initiatives and directed that a structured calendar of capacity-building activities be prepared for the year.

Agenda Item No 1.9 : Technical Mission of Expertise France (Group AFD)

21. It was brought to the notice to the PEC that in support of the implementation of the Disaster Risk Reduction Program, tailored-made technical assistance (TA) to be provided by AFD will be implemented through a €500k FEXTE envelope. The financial and technical management of this TA is delegated to Expertise France (Prevention, Risk Reduction, and Adaptation division), which is the subsidiary of AFD focusing on technical cooperation. This TA aims to intervene in the following areas of French expertise, where French experts and officers can exchange knowledge and practices, with a dual approach of influence and economic diplomacy:

Sub-component 1: Forest Fire Management (Prevention Measures)

Beneficiaries: Forest Fire Department of Himachal Pradesh, Fire Department of Himachal Pradesh will be benefitted through this TA.

TA by AFD Group includes:

- Support in developing specific or comparative studies
- Sharing and formulating best practices tailored to the region
- Drafting directives for forest fire management
- Creating and deploying GIS tools
- Exposure visits

Sub-component 2: Mountain Rescue and Relief Operations

Beneficiaries: State Disaster Response Force (SDRF) of Himachal Pradesh, State Disaster Management Authority (HPSDMA) will be benefitted through this TA.

TA by AFD Group includes:

- Drafting and evaluating Standard Operating Procedures (SOPs)
- Drafting technical specifications for equipment
- Delivering Training of Trainers (ToT) courses (basic to advanced levels)
- Ensuring integration into a broader training curriculum

- Exposure visits

Decision:

The PEC welcomed the support and directed the Forest and SDRF departments to prepare action plans for proper utilization. The Forest Department was also directed to submit their comments on the documents shared by AFD, so that the documents can be finalized by AFD in a timely manner.

Agenda Item No 1.10 : First Year Procurement Plan (FY 2025-26) with Budget,

Activities and timeline :-

22. The following detailed Procurement Plan, with budget, activities, and timelines, was presented in the meeting :-

| Sr. No. | Activities/ Program Component | Key Activities | Budget (Cr.) | Total Amount | Timeline |
|---|---|---|--------------|--------------|----------|
| Component 1: Enhancing disaster risk governance, through institutional capacities, risk understanding and knowledge management/ dissemination | | | | | |
| 1 | Strengthening of DMC & DDMA's, state EOC and district EOCs | Preparation of the Detailed Project Report for the construction of DDMA's Buildings(single framework with multiple packages) | 1.00 | 5.00 | Dec-25 |
| | | Construction of DDMA /DEOC Building(s) Kullu Kangra Hamirpur | 4.00 | | Jan-26 |
| 2 | Climate Change Vulnerability Assessment (CCVA) at Village Level for all river basins (hydro-meteorological hazards) | Hiring of Expert Agencies for Preparation of the Overall DPR/Design, CCVA | 0.30 | 1.98 | Feb-26 |
| | | Hiring of Consultancy services (Engagement of Manpower):- Identification of Research gap in each sector with review of existing sectoral policies and strategies (workshop and meetings with research institutions & stakeholders) &Exposure, Field visits - primary & secondary data collections etc | 0.43 | | Feb-26 |
| | | Hydrological & Climate Change Modeling, Assessment of climate change hazard scenarios, Risk assessment, Climate Change Vulnerability Assessment as per IPCC AR5 reports (Beas Basin) | 1.25 | | Feb-26 |
| 1.3 | Strengthening of knowledge products related to climate change and dissemination. Developing extensive Information Education | Hiring of Consultancy services (Engagement of Manpower) for In House Activities such as to Organize workshop and meetings with research institutions & stakeholders) & Exposure, Field visits - primary & secondary data collections | 0.68 | | Feb-26 |
| | | Procurement of Equipment (Desktop | 0.50 | | Oct-25 |

| | | | | | |
|-----|--|---|------|------|--------|
| | and Communication (IEC) & awareness material in local vernacular languages | Computer, Laptops, Printers) Mode of Procurement: Primarily procurement will be done through the GeM Portal. However, if the required items are unavailable or found to be cost-prohibitive on GeM, procurement will be carried out through appropriate bidding methods. (Procurement shall be done by PMU-HPDRRP at DMC level) | | | |
| | | Hiring of Expert for Preparation of the Overall DPR/Design Preparation of the Overall DPR/Design | 0.50 | | Dec-25 |
| | | Development of Audio video modules & Digital IEC and awareness material including differently abled persons in predominant local language & Mapping, Documentation, Report preparation, Development of web portal | 0.40 | | Dec-26 |
| 1.4 | Establishing the Himalayan Center for Disaster Risk Reduction | Preparation of the Overall DPR/Design (DPR will include full architectural, structural, and engineering design drawings and specifications sufficient for construction tendering.) | 0.05 | 0.05 | Feb-26 |
| 1.7 | Gender Mainstreaming & Public Financial Management (PFM) | Hiring of consultant to conduct the following studies: <ul style="list-style-type: none"> Literature Review Baseline Gender Analysis Diagnostic study on hindrances in mainstreaming gender in disaster management completed and recommendations accepted | 4.45 | 4.45 | Dec-25 |
| 1.8 | PFM | Hiring of consultant to conduct the PFM studies | 2.00 | 2.00 | Nov-25 |

Component 2: Strengthening disaster preparedness, through effective early warning system and better emergency response capacities

| Component 2: Strengthening disaster preparedness, through effective early warning system and better emergency response capacities | | | | | |
|---|---|--|------|------|--------|
| | | Supply of Equipment's such as , Automatic Rain Gauges (ARG), and Snow Precipitation (Liquid & Solid) Gauges Sensors | 2.35 | | Jan-26 |
| | | Preparation of the Overall DPR/Design for cloud burst, flash floods and Dam Safety | 1.60 | | Feb-26 |
| 2.1 | Developing EWS for landslide, flash floods, cloudbursts, GLOFs and Dam safety, Improving networks for flood | Preparation of the Overall DPR/Design Landslide Vulnerability Studies, Hotspot analysis and risk hazard mapping of Landslides, Site Finalization & ES Studies for DPR, Data Collection, Surveys, System Design, Risk hazard mapping | 0.40 | 9.30 | Feb-26 |

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| | forecasting + GIS-based Decision Support System | Overall DPR/Design preparation for GLOF | 1.95 | | Feb-26 |
| | | Preparation of DPR | | | |
| | | Development of Integrated Decision Support System for all Hazards i.e. landslides, flash floods, cloudbursts, glacial lake outburst floods to generate Early Warnings | 0.20 | | Feb-26 |
| | | Institutional Capacity enhancement through Consultancy Services | 1.60 | | Feb-26 |
| | | Trainings to Staff and Stakeholders | 0.10 | | Feb-26 |
| | | Operational Expenses | 0.20 | | Feb-26 |
| | | IEC Activities | 0.90 | | Feb-26 |
| 2.2 | Developing climate/weather related forecast for agriculture and horticulture | Hiring of consultant for Preparation of Overall DPR/Design for strengthening of the weather forecast system and natural calamity mitigation measures in horticulture and agriculture sector. •Initiate tender process/ Award of work. Justification:- Overall DPR/Design will be prepared for the complete Action Plan of 5 years identifying specific project activities and time-based completion milestones. External Agencies/consultant will be hired for preparation of DPR | 0.90 | | Sep-25 |
| 2.3 | | Supply and installation of equipment's such as automatic weather stations (AWS) comprising of sensors/ instruments for air temperature, relative humidity, wind velocity & direction, rainfall sensor (automatic rain gauge), data logger & power unit, communication unit & server, civil and fencing work for the complete unit, soil moisture sensors, required accessories etc. Justification:- The gaps identified through studies mentioned at 2-A-S-005 & 006 will be covered through these equipment and the data recorded will be utilized for effective forecast and advisory services. These sensors will help in determining the status of storms, torrential rains, drought like conditions in advance so that proper advisory could be issued to the farmers and farmer are able to take necessary mitigation measures. | 0.50 | 1.40 | Oct-25 |
| 2.4 | Creation of fire stations in unserved location for enhancing fire response with equipment and vehicles and strengthening of three existing fire stations for HAZMAT emergencies | Overall DPR/Design preparation for 5 fire stations | 1.40 | 1.40 | Jan-26 |
| 2.5 | Establishing SDRF 1 Company (Kangra) | Hiring Consultant for preparation of Overall DPR/Design | 2.00 | | |
| | | "Site Development and Construction of | 4.00 | 7.00 | |

| | | | | | |
|-----|--|---|------|------|----------|
| | | SDRF HQ Buildings | | | |
| | | PWD OR HIMUDA OR Any Other Govyt Agency may Construct the Building" Exposure visits | 1.00 | | |
| 2.6 | Creation of Helipads | Hiring of consultant for Overall DPR/Design (Two Sites) | 1.50 | 1.50 | Feb-26 |
| | | Single framework agreement (with multiple packages) | | | |
| 2.7 | Strengthening of existing Training Centres | Preparation of Overall DPR/Design | 1.00 | | Nov-25 |
| | | C/o Barrack Block-A at B.T.C Markand | 4.00 | 5.00 | March 26 |

Component 3: Supporting mitigation measures, including eco-DRR and nature-based solutions

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| 3.1 | Landslide Mitigation and Slope stabilization and vulnerable Landslide sites | Consultancy services for Overall DPR/Design Preparation of 5 Sites | 1.50 | 14.89 | Nov-25 |
| | | Landslide Mitigation, Protection, Strengthening Measures 5 sites | 11.00 | | Jan-26 |
| | | Procurement of Machinery and equipment for Landslide Mitigation measures | 2.39 | | Jan-26 |
| 3.2 | Developing area-specific bioengineering nurserie | Hiring of Consultant for preparation of Overall DPR/Design | 0.30 | 4.30 | Nov-25 |
| | | Development of nurseries structures | 2.50 | | Feb-26 |
| | | Development of automated irrigation system | 0.70 | | Feb-26 |
| | | Procurement of SEEDs and other planting equipment | 0.80 | | Mar-26 |
| 3.3 | Creating Climate Change & earthquake resistant Technology Demonstration Units (TDUs) at existing engineering institutes | Preparation of Overall DPR/Design (include architectural/engineering designs) | 0.48 | 0.48 | Nov-25 |
| 3.4 | Implementing Hazard resistant critical infrastructure | Contracting for works for Overall DPR/Design of 10 Critical Structures | 3.00 | 3.65 | Dec-25 |
| | | RBF Project Tracking Software | 0.50 | | Feb-26 |
| | | IVA Cost for RBF Track | 0.15 | | March-26 |
| Grand Total | | | | | |

Decision:

The PEC approved the First-Year Procurement Plan and directed Implementing Agencies to ensure strict adherence to timelines and codal formalities.

Agenda Items No. 1.11 Action taken Report Review of PMU-HPDRRP held on 11th August 2025 at 4.30 PM by the Director cum Ex-officio Special Secretary (Rev-DM)

23. The PEC noted the ATR on mitigation funds, quality monitors, Eco-DRR, GLOF mitigation, landslide mitigation, and other program components as under:-

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| | | | Tour to Sikkim be undertaken JSV to prepare DPR | Tour to Sikkim has been completed and report will be submitted shortly. JSV is working on DPR. |
| 7 | Landslide Mitigation | Revised PPR Submitted | Follow up be ensured | As per the telephonically conversation with consultant NDMA the proposal is with MHA and no further update is available. |
| 8 | Backlog Data Entry | Additional DEO assigned work – Work to be completed within a month | Backlog entry be monitored on daily basis | The SDMF (State Disaster Mitigation Fund) portal's data entry is monitored on daily basis . All backlog entries for Project Proposal Reports (PPRs) were completed on 26th August 2025. For Detailed Project Reports (DPRs), data entry is going on and only 24 out of 340 DPRs remaining to be entered and will be entered with in 2-3 working days. |
| 9 | NSM Mitigation Plan | Plan prepared and approved by the SEC | Action Plan be implemented& ATR shared GIS & RS Expert | All the HoDs and DC has been requested to utilize 10% of SDMF sanctioned projects for NSM activities. DDMA's also requested to approach/involve concerned institute, universities, forest department/ NGOs toward nursery rising vide letter no. REV-DM-F005/1/2024/NSM Dated 25 Aug 2025. |
| 10 | Sanctioning of Project & Release of funds | <ul style="list-style-type: none"> • Fire Mitigation Projects as shortlisted and approved by SEC • Release of next instalment to IA for sanctioned projects – detail of requests • Sanctioning of New projects • Small Grant window • Utilization of Funds till March 2026 | <ul style="list-style-type: none"> • Fire mitigation proposal be processed • New proposal be processed • Review meeting of projects – small grant window • Ad for new proposals AC F&A – DMC & Accountant | Funds allocated to the districts have been released vide sanction order No. Rev.(DMC)-(C)F-2/2/2022-SDMF-Part-II-Fund Allocation, against five different proposals approved under fire Mitigation. Review meeting of SGW has been scheduled on 9t Sep 2025. The next new proposal under SGW shall be floated through SDMF Portal once necessary amendments may be done. |
| 11 | EQ DPRs | <ul style="list-style-type: none"> • Agreement with NIT Hamirpur being processed • Training of Engineers • Interaction of HRM with CBRI | <ul style="list-style-type: none"> • NIT agreement be completed • Training of Engineers to continue • Meeting of CBRI with HRM on EQ | Agreement with NIT Hamirpur is in process. NIT Hamirpur submitted the MOU on 28 th August 2025 to PMU(By Hand). The Corresponding amounts was not correct therefor MOU has been returned. |

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| | | | retrofitting be organized | |
| 12 | Holding of TAC & SEC | TAC – Last week of August SEC – First week of September | Meetings of PAC and TAC be organized regularly to keep the projects in ready mode | TAC has been held on 17 th September 2025. |
| 13 | Strengthening of Fire Services | Demand for Second Installment sent | Reply to additional information be sent | Reply to additional information submitted to MHA by Fire Department and matter pending at MHA for second installment. |
| 14 | Forest Risk Mitigation | PPR sent to NDMA | Reply to additional information be sent | Reply has been submitted by Forest Department on 31.07.2025. |
| 15 | PDNA 2023 Mitigation Proposals | <ul style="list-style-type: none"> • Letter signed • TAC and SEC of 2 proposals | Follow up at NDMA be ensured | DPRs has been submitted to NDMA vide letter no. Rev (DMC)(C) 2-2/2022/SDMF/FD on dated 05 th August 2025. As per the request made by consultant NDMA regarding soft copy of DPR. Same has been submitted thorough email. |
| AFD HP DRRP | | | | |
| 1 | POM | Comments shared with AFD; August 2025 | Be finalized by 14 th August | The process has been completed and finalized. |
| 2 | First Year and 5 Year AAPs | Comments shared with AFD; August 2025 | Be finalized by 14 th August | The process has been completed and finalized. |
| 3 | Hiring of Accommodation | Matter processed for approval | Branch to give justification by 12 th August | File submitted to Finance Department |
| 4 | PMU | Technical and Financial bids opened | Be finalized by 14 th August | Request submitted to AFD for concurrence. |
| 5 | PMDC | Technical bid opened | Be finalized by 14 th August | Request submitted to AFD for concurrence. |
| 6 | First Drawdown | Pending due to POM, AAP and FYAP; August 2025 | All formalities be completed by 20 th August | Pending with AFD. |
| 7 | Hiring of Vehicles | FD's approval obtained | Item be dropped | Item dropped |
| 8 | Training of GRIHA | Training conducted at HIPA | Designing status of buildings be followed up. | As part of the ongoing capacity-building initiatives, a GRIHA orientation program was organized on 28 th April 2025 for officials from HIMUDA, PWD, and DDMA's. Further, detailed training sessions were conducted from 9 th to 11 th July 2025 for engineers and architects from HIMUDA and HPPWD in consultation with the GRIHA Council. In addition, a training program on Nature-Based Solutions (NBS) was held on 20 th and 21 st June 2025, which was attended by representatives |

| | | | | |
|-----------------------------|---|---|--|--|
| | | | | from DDMA, PWD, RD, Agriculture, Forest, Jal Shakti Vibhag, and NGOs. |
| 9 | Hiring of Env. & Social Impact Expert | AFD has deployed expert in the field | Status be shared in next meeting | ENS team had conducted the assessment of landslide sites at Arki and remaining will be scheduled in the second week or third of September. |
| 10 | 1st Meeting of PSC | Meeting held and proceedings issued | Follow up on decision be ensured | Proceeding of PSC uploaded on Website. |
| 11 | Holding of 1st Meeting of PEC | First meeting yet to be held | Meeting be organized during VS session | Meeting proposed and file under process. |
| 12 | Early Warning Component | Designing of RFP – request sent to AFD | Follow up with AFD and JSV be done | DMS PFM Expected Start date 1st week of December IVA and Gender last week of November |
| 13 | Hiring of Agencies for IVA, PFM, Gender Mainstreaming | RFPs approve and issued | Shortlisting of ensured by September | PFM Expected Start date 1st week of December IVA and Gender last week of November 2025. |
| 14 | Land for HP SDMA | Request sent to DC; PD to meet DC and follow up | Matter be followed up vigorously | File under process |
| 15 | Tour notes Mandi (TDU) | Note sent to the PMU | Matter be processed in file | File under process |
| Strengthening of PMU | | | | |
| 1 | Full time CME | Matter may be taken up | Letter to FD | File has been processed and will be shared shortly. |
| 2 | Finalization of recruitment | File is pending for approval | Follow up | Under process |
| 3 | Initiating process to fill up balance positions | Matter may be processed | File be processed | Under process |
| 4 | Accommodation | SBI yet to vacate the space | Follow up with GAD | SBI has been directed to vacate the building by 30th September 2025. |
| 5 | Duty Chart | Draft prepared which needs revision | Duty chart be issued | Office order is issued vide office order no. Rev (DMC) (Misc)/2011 dated 06 th Sep. 2025. |

Decision:

The PEC noted the ATR and directed to expedite pending actions, with status updates to be shared in the next PEC meeting.

Agenda item 1.12 Approval of PEC for reallocation of funds or ₹ 3.15 crore out of Training & Capacity Building part P-11:-

24. It is submitted that an e-mail on dated 02.9.2025 has been sent to AFD regarding the

concurrence on onboarding the firm for PMDC under HPDDRRP Program and reallocation of the funds w.r.t. 3.15 crore out of out of Training & Capacity Building part P-11 under Program Management.

25. In response to above said E-Mail dated 2.09.2025, approval has been granted by AFD for hiring of firm and budget reallocation towards PMDC Remuneration for the HPDDRRP with the reallocation of funds or ₹ 3.15 crore out of Training & Capacity Building part P-11 with recommendation that approval of the same may be obtained from PEC.

Decision: -

The PEC approved the reallocation of funds.

26. The Chairperson appreciated the efforts of DMC, Implementing Agencies, and all stakeholders. It was emphasized that timely implementation, adherence to quality standards, and compliance with safeguards must remain the top priority.

The meeting ended with a vote of thanks to and from the Chair.


Approved by,

(Kamlesh Kumar Pant)
Additional Chief Secretary (Revenue) to the
Government of Himachal Pradesh

Endst. No. Rev (DMC) (F)-11-50/2021/DRRP(AFD-III) (PSC/PEC/Meeting) Dated 09 Oct 2025

Copy to:

1. All the members of Program Executive Committee (PEC) for information and n/a.
2. The Sr. Private Secretary to the Chief Secretary, H.P., for kind information of the Worthy Chief Secretary, please.
3. The Special Private Secretary to the Additional Chief Secretary (Revenue), for kind information of the Additional Chief Secretary (Revenue), please.
4. Guard File.


1st 9/10/25

D.C. Rana (IAS)
Director-cum-Spl. Secy. (Rev-DM) to the
Government of Himachal Pradesh

Annexure- A

List of participants

1. Sh. D.C. Rana, Director-cum-Spl. Secy. (Rev-DM Himachal Pradesh
2. Ms. Rupali Thakur, Director, MSHIPA, Shimla
3. Sh. Sumit Sood, SE, HPSWIC (Hydrology) Shimla.
4. Er. Bishwas, Superintendent Engineer (W) HPPWD, Shimla.
5. Sh. Anish Sharma, CF (Fin &Plg) HP Forest Department Shimla.
6. Dr. Suresh C. Attari, Chief Scientist Officer, DEST&CC, Shimla
7. Sh. Dr. Manoj Sharma, SMS (HoFF) Horticulture Department Shimla.
8. Sh. Sushil Kumar Kaundal, Commandant, Home Guards, Shimla.
9. Sh. Anil Vaid, Superintendent, Home Guards. Civil Defense, Shimla.
10. Sh. Rajinder Verma, Registrar, HP Forest Department Shimla.
11. Sh. Gulshan Negi, Dy. SP, HPSDRF Shimla.
12. Sh. Pawan Kumar, ADA, Agriculture Shimla.
13. Sh. Sanjeev Kumar, Chief Fire Officer, HP Fire Service Shimla.
14. Sh. Surjeet Kumar, Publicity Officer, Tourism & Civil Aviation H.P. Shimla.