

Proceedings of the 2nd Meeting of the Program Steering Committee (PSC) of HPDRRP Program, held on 10th February 2026 at 12:00 noon in the C.S. Committee Room in HP Secretariat, Shimla under the Chairmanship of Sh. Sanjay Gupta, Chief Secretary cum-Chairman of the Program Steering Committee (PSC), Himachal Pradesh.

List of participants (enclosed as Annexure-A)

At the outset, the Program Director, PMU welcomed Sh. Sanjay Gupta, Chief Secretary, Himachal Pradesh, Sh. DC Rana, Director –cum- Special Secretary (Rev-DM), Administrative Secretaries, all the esteemed members of the Program Steering Committee, Administrative Secretaries, Special Invitee(s) and other Officers from different Departments present and connected via Video Conference in the 2nd Meeting of PSC. Thereafter, Program Director, HPDRRP program, presented the agenda to the PSC, which took up the agenda item(s) for discussion.

Record of discussion is as under:

Agenda Item No. 2.1: Confirmation of the proceedings of the 1st meeting of Program Steering Committee (PSC) held on 9th July 2025.

2. The minutes of last meetings of the PSC held on 9th July 2025, were placed before the PSC for the confirmation. The PSC was informed that the minutes of the meeting were circulated to all concerned. No objections/comments have been received from any quarter.

Decision

3. The minutes of 1st PSC held on 9th July 2025 were noted and confirmed.

Agenda Items No. 2.2: Action Taken Report On Various Directions Issued By The Program Steering Committee In First Meeting:

4. The PSC reviewed the ATR and issued further directions as recorded in the table:-

Agenda Item No	Agenda Description & Discussions and Last Decision of PSC	Action Taken Report	Decisions taken in PSC Meeting
1.1	Himachal Pradesh Disaster Risk Reduction and Preparedness (HP-DRRP) Program		


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	The PSC noted the background and approved the overall structure and approach of HPDRRP.	No Action required.	Agenda Item was dropped
1.2	<p>Key components of HPDRRP Program</p> <p>The component wise structure and estimated budget were approved as proposed.</p>	Component wise structure has been Circulated with implementing departments through Google drive and also uploaded on the HPSDMA portal for compliance.	Agenda Item was dropped
1.3	<p>First Year Procurement and Expenditure Plan</p> <p>The Committee approved the First Year Procurement and Expenditure Plan and its submission to DEA.</p>	No Action required	Agenda Item was dropped
1.4	<p>First Drawdown under HPDRRP-AFD (N CIN 114901) for FY 2025-26 submitted to DEA.</p> <p>The Committee ratified and approved the submission of the first drawdown request to DEA.</p>	First Drawdown request submitted to DEA, awaiting disbursement at their level.	Action taken noted.
1.5	<p>To setup PMU and PMDC</p> <p>The Committee approved the establishment of PMU and PMDC under HPDRRP</p>	<p>M/s IPE Global Ltd. has been hired as a consultancy firm for PMDC and has been onboarded.</p> <p>M/s E&Y LLP has been approved by the Competent Authority as the PMU. Letter of intent has been issued to participating firms.</p>	Action taken noted.

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1.6	<p>Management Structure of the Program</p> <p>The Committee approved the constitution of PEC under the chairmanship of Administrative Secretary (Revenue).</p>	<p>PEC notified vide Notification No. Rev. DMC (F) 11-50/2021 DRRP (AFD-III) (PSC/PEC/Meetings) dated 26 June 2025. First meeting of PEC was held on 25th September 2025.</p>	<p>Action taken, noted and agenda item was dropped.</p>
1.7	<p>Himalayan Center for Disaster Risk Reduction and other.</p> <p>Establishment of Fire and emergency response and training centres in unserved locations in the State</p> <p>Establishment of helipads for emergency response</p> <p>The Committee approved the setting up of HCDRR at MS HIPA campus, Shimla. However a committee will examine all such proposals carefully.</p> <p>The Committee directed that the matter regarding the establishment of Fire and Emergency Response -cum- Training Centers and the establishment of helipads for emergency response be processed in a separate file, as per the directions issued during the SDMA meeting held on 07.07.2025.</p>	<p>To examine the proposals the Program Executive Committee has been constituted vide notification no Rev. (DMC) (F) 11-50/2021 DRRP (AFD-III) (PSC/PEC/Meetings) Dated 26th June 2025.</p> <p>The 2nd meeting of PEC shall be held shortly.</p> <p>The same has been processed by the Fire and Tourism Department department(s) and fresh list shared with PMU, HPDRRP.</p>	<p>Action taken noted.</p>
1.8	<p>Technical Mission of Expertise France (Group AFD)</p> <p>The Committee took the note of the proposed Technical Assistance and welcomed the support. Both the</p>	<p>PPR has been uploaded on the DEA, MoF Gol portal and concurrence of Planning Department, HP obtained.</p> <p>Niti Ayog had raised four</p>	<p>The Committee took note of the proposed Technical Assistance and welcomed the support. The Forest Department and SDRF were advised to prepare a detailed</p>


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	Forest and SDRF were advised to prepare plan of action based on the Training of the T.A.	observations and necessary reply has been given.	Plan of Action based on the training and support to be provided under the Technical Assistance.
1.9	Progress of the Program and approval of Program Operations Manual (POM) The Committee noted the progress and appreciated the steps taken by the Disaster management Cell and also decided to approve the Program Operations Manual	POM has been Circulated with implementing departments through google drive and also uploaded on the HPSDMA portal for compliance.	Agenda Item was dropped
1.10	Delegation of Financial Powers and Operational Expenses etc. The Committee approved the delegation of financial powers to the Program Director, HPDRRP.	No further action is required.	Agenda Item was dropped.
1.11	Request for Approval of Rs. 1,12,100/- for Hiring the Consultancy Services to Process FCA Clearance for SDRF Land at Shimla The Committee approved the proposal for hiring the consultancy services for FCA clearance at a cost of Rs. 1,12,100/-.	Fund has been transferred to SDRF.	Agenda Item was dropped

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New Agenda Items

AGENDA ITEM NO. 2.3:- PHYSICAL PROGRESS OF HPDRRP PROGRAM:-

- 5 The PSC apprised that the Himachal Pradesh Disaster Risk Reduction and Preparedness (HPDRRP) Program has achieved substantial physical progress during the year in terms of planning, surveys, assessments, DPR preparation, approvals, and institutional strengthening. No physical construction activities have been undertaken during the current year, as the focus has been on preparatory and enabling works.
- 6 Under institutional strengthening, DPRs for District Emergency Operation Centres (EOCs) at Hamirpur and Kullu have been prepared and reviewed, while Environmental and Social (E&S) studies for EOCs at Hamirpur, Kangra, and Kullu have been completed. Suitable government land has been identified at Malyana, Shimla, for construction of the HPSDMA building and correspondence with the Municipal Corporation, Shimla has been initiated for the transfer of possession of the land.
- 7 The PD PMU informed the PSC that significant progress has been achieved in the Early Warning System (EWS) component, with 48 EWS sites finalized across the State. The draft RFP for EWS implementation has been prepared, reviewed, and updated based on technical observations. E&S studies for 10 priority sites have been completed, and training on calibration and testing of hydro-meteorological equipment shall be conducted after February in collaboration with CWPRS, Pune, and the advance payment for the same has already been made.
- 8 Under the HCDRR component, exposure visits to National-level Institutes have been conducted, the training calendar finalized, DPR preparation initiated, and E&S studies completed. In landslide mitigation and slope stabilization, E&S studies for 13 vulnerable sites have been completed, DPR preparation is underway, and tendering for five priority sites is proposed upon finalization.
- 9 Progress has also been recorded in helipad development, fire and emergency response infrastructure, forest fire mitigation, training centre strengthening, bio-engineering interventions, and technology demonstration units (TDUs), with DPR preparation, site inspections, statutory clearances, and inter-departmental coordination being actively pursued.
- 10 Under Program management, PMDC has been onboarded and is actively supporting DPR vetting, field inspections, procurement processes, and coordination with Implementing Agencies. Development of a Program Management System (PMS) for integrated monitoring is under active consideration. Preparation of site plans and DPR for the SDRF campus is in progress, with E&S studies completed and statutory clearances under process.
- 11 Overall, the Program has laid a strong foundation for accelerated physical implementation in subsequent years, with comprehensive preparatory actions completed during the current year.

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Decision

12. The PSC took note of the physical progress achieved under the HPDRRP during the current year, particularly the completion of planning, DPR preparation, Environmental & Social studies, institutional arrangements, and other preparatory activities.

13. The Committee directed all concerned departments and implementing agencies to:

1. Expedite finalization of pending DPRs, statutory clearances, and procurement processes.
2. Initiate tendering and commence physical construction and field implementation in a time-bound manner during the next phase.
3. Ensure close inter-departmental coordination and regular monitoring through the proposed Program Management System (PMS).
4. Submit periodic progress reports to the Program Executive Committee (PEC) for review.

Agenda item no. 2.4: Financial Progress In Respect Of Works Being Implemented By The Executing Agencies

14. It was brought to the notice of the PSC that the agenda item pertains to the review of financial progress of works being implemented by various Executing Agencies under the Program. An amount of ₹33.70 crore was released to Executing Agencies vide Office Order No.No. Rev. (DMC) (F) 11-50/2021 DRRP-III Dated 23rd June,2025 for execution of approved works.

15. The current status of financial utilization and progress against the released funds has been compiled and is presented in the table below for information, review, and necessary directions of the Committee.

S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
1	1.1: Strengthening of HPSDMA & DDMA's, State EOC and District EOCs	DMC	0	0	The Program Director apprised the PSC that DPRs for EOCs at Hamirpur and Kullu have been prepared and reviewed. E&S studies for Hamirpur, Kangra and Kullu	PSC took note of the ATR.

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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
					completed. Land identified at Malyana, Shimla for HPSDMA building construction. The Program Director informed that the matter of transfer of possession of land situated at Malyana has been taken up with Commissioner, Municipal Corporation Shimla.	
2	1.2: Climate Change Vulnerability Assessment (CCVA) at Village Level for all river basins (hydro meteorological hazards)	DEST&CC	0.4	0	It was brought to the notice of the PSC that the draft RFP has been prepared, reviewed by PMDC, and observations communicated. DEST&CC, which is in the process of incorporating the same for finalization.	The Committee directed DEST to expedite the process and float the RFP by March, 2026.
3	1.3: Strengthening of knowledge products related to climate change and dissemination. Developing extensive Information Education and Communication (IEC) & awareness material in local vernacular languages	DEST&CC	0.1	0	It was informed the PSC that Procurement requirements for equipment and IEC material have been reviewed by PMDC. Observations have been communicated to DEST&CC for compliance.	Committee directed DEST to remove the observations and initiate the process of procurement, at the earliest.


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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
4	1.4 Establishing the Himalayan Centre for Disaster Risk Reduction (HCDRR)	DMC	2	0.59	The PSC was apprised that exposure visits and training planning have been completed. DPR preparation initiated. E&S studies conducted. Director, MSHIPA informed that HP HPPWD has already surveyed the land and is now preparing its structural and architectural drawings, which is likely to be completed by 28 th Feb, 2026.	The PSC directed the Director, MSHIPA to expedite the project activities.
5	1.5: Mainstreaming Climate Change and Disaster Risk Resilience in the State (DLI1)	DMC	0	0	The PSC was apprised that the activities are scheduled from Year-2	PSC took note of the ATR.
6	1.6: Improvements to Disaster Risk Reduction (DRR) Framework in the State (DLI 2)	DMC	0	0	The PSC was apprised that activities are scheduled from Year-2	PSC took note
7	1.7: Mainstreaming Gender in Disaster Management (DLI3)	DMC	0	0	The PSC was apprised that RFP has been floated, pre-bid meeting conducted. Tender submission deadline extended to 9 February 2026. The Program Director informed that RFP has been floated and technical bids will open on 10 th Feb, 2026.	PSC took note of ATR and asked to complete the process at the earliest.


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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
8	1.8: Improving disaster responsiveness of the State's Public Finance Management (PFM) systems (DLI4)	DMC	0	0	The PSC was apprised that the RFP has been floated.	Committee directed that the process may be completed in a timely manner.
9	1.9: Implementing technology solutions for effective disaster mitigation and response (DLI5)	DMC	0	0	The PSC was apprised that Activities are scheduled from Year-2	PSC took note
10	2.1: Developing Early Warning System (EWS) for landslide, flash floods, cloudbursts, Glacial Lake Outburst Flooding (GLOF) and dam safety, Improving networks for flood forecasting & Geographical Information System (GIS)-based Decision Support System	Nodal- JSV other IAs- Dept. of Energy, AGISAC, HIMCOSTE, HPPCL, HPPWD, BBMB, CWC	4.5	0.08	The PSC was informed that that A total of 48 EWS sites have been finalized. Draft RFP prepared and reviewed. E&S studies for 10 sites completed. SE (Hydrology) HPJSV informed that RFP is in the final stage and would be floated by last week of Feb/ 1 st week of March 2026.	PSC directed immediate start of project activities and complete E&S studies for the remaining sites, at the earliest.
11	2.2: Developing climate/weather related forecast for agriculture and horticulture	Dept. of Horticulture Other IAs- Dept. of Agriculture and Farmers Welfare, AGISAC	0	0	The PSC was apprised that Proposal prepared by the Department of Horticulture.	PSC noted the ATR.
12	2.3: Enhancing Implementation of forest fire mitigation measures	HPFD	4.7	0	The PSC was informed procurement and utilization planning for allocated funds is under process.	PSC noted the ATR. The Chairman Directed that if the matter cannot be resolved at the



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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
					<p>process.</p> <ul style="list-style-type: none"> • Preparatory activities have been initiated. • Conservator of Forest, Mr. Anish Sharma informed that there is a issue in the allocation of funds (<i>intra department</i>) for which the matter has been taken up with Director Treasury, Lotteries and Accounts, who has assured to look into the matter at the earliest. 	be resolved at the PCCF (HoFF) level, the sanctioned amount in that case may be refunded.
13	2.4: Creation of fire stations in unserved location for enhancing fire response with equipment and vehicles and strengthening of three existing fire stations for HAZMAT emergencies	Fire Service Department	5	0	<p>The PSC was informed that site inspections (E&S) assesment of Kumarsain and Anni have been completed.</p> <p>Director General-cum-Commandant , HG, CD & Fire services informed that the work will be awarded to implementing agency BSNL for execution in respect of Firepost(s) Kumarsain (Shimla) & Fatehpur (Kangra) and therefore it expects BSNL to launch the tender by Feb end or March, 2026.</p>	PSC noted the ATR.

S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
14	2.5: Establishing SDRF 1 campus(Kangra)	Police SDRF	4.5	0	SP, SDRF informed that the amount has been transferred to HPPWD division, Palampur and drawings are in advance stage. Program Director, further informed that a virtual meeting was held between Program Director, SDRF, HPPWD and the design consultant and the Architect, wherein directions were issued to expedite the matter.	PSC noted the ATR
15	2.6: Creation of Helipads	Dept. of Tourism and Civil Aviation and HPPWD	1	1	The Program Director, informed that new helipad locations have been identified. DPR preparation and E&S studies are in progress. Program Director further informed that after the revised list of Helipad was received by the o/o HPDRRP Program, letters were written to all the DTDOs and SDMs to expedite the finalization of sites for the proposed helipads. The concerned officers were also briefed telephonically by the Program Director.	PSC took note of ATR
16	2.7: Strengthening Training for	Civil Defence and Home	1	0	The Program Director, informed that E&S	PSC took note of ATR


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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
	Disaster Response	Guards			<p>studies have been completed.</p> <ul style="list-style-type: none"> Joint site inspection conducted. DPR preparation has been initiated by BSNL. 	The chairman directed to expedite the process of floating the tender.
17	3.1: Landslide mitigation and slope stabilization of vulnerable landslide sites	HPPWD	8	0	<p>Program Director, informed that E&S studies for 13 sites has been completed.</p> <ul style="list-style-type: none"> DPR preparation initiated. Tendering for priority sites to be initiated shortly. SE HPPWD informed that DPR preparation of a total of 4 to 5 sites are in the advanced stages and tenders would be floated for at least three sites situated in Jubbal, Distt Shimla; Banjar, Distt Kullu and Nirmand, Distt Kullu. 	PSC noted the ATR.
18	3.2: Developing area-specific bioengineering nurseries	HPFD	1.5	0	<ul style="list-style-type: none"> The Program Director, informed that suitable locations have been identified along PWD corridors. Coordination with the Forest Department has been initiated for implementation. 	<ul style="list-style-type: none"> The PSC took note of ATR. The Chairman directed HPPWD and HP Forest Department to expedite identification of locations for remaining areas, not previously covered.


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S.No.	Activity	Implementing Agency	Released in 2025-26	Expenditure in FY 2025-26(Cr)	Progress	Directions
19	3.3: Creating Climate Change & earthquake resistant Technology Demonstration Units (TDUs) at existing engineering institutes	DMC	1	0	<ul style="list-style-type: none"> The PSC was informed that exposure visits and site finalization completed. DPR preparation initiated, and E&S studies has been conducted. Program Director, further informed that the architectural/ structural drawings of the proposed site are in the advanced stage and once finalized and approved by the JLNGEC, Sundernagar Authorities, HPPWD. Sundernagar Division would be floating the tenders. 	PSC noted the ATR.
20	3.4: Implementing hazard resistant critical infrastructure	DMC	0	0	The PSC was apprised that DPRs for 357 priority buildings have been received and technical review by PMDC is in progress.	PSC noted the ATR
Total			33.7	1.67		

Decision:-

16. After detailed deliberations, the Committee directed that:

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1. All Implementing Agencies shall expedite finalization of DPRs, bid documents, and procurement processes to ensure timely commencement of physical works.
2. Funds already released must be utilized in a time-bound manner, strictly in accordance with approved components and financial norms.
3. Departments with nil or minimal expenditure shall submit a clear month-wise action plan for fund utilization within a stipulated timeframe.
4. The PMU shall closely monitor financial and physical progress and submit quarterly consolidated progress reports to the PSC.
5. Any anticipated bottlenecks in procurement, clearances, or inter-departmental coordination shall be flagged immediately to Program Director, HPDRRP Program for timely resolution.

Agenda Item No. 2.5 Engagement Of UNDP For Updating Disaster Management Plans Under Component 1.6, HPDRRP Program

17. The PSC was apprised the PSC that in Himachal Pradesh, State and District Disaster Management Plans (DMPs) were prepared in the year 2012 and further updated in the year 2017 to address the State's multi-hazard profile, including earthquakes, landslides, flash floods, cloudbursts, avalanches, forest fires, and Glacial Lake Outburst Floods (GLOFs) and require periodic update.

18 Accordingly, the Disaster Management Cell (DMC) engaged the services of United Nations Development Programme (UNDP) to provide technical support for updating and preparing Disaster Management Plans, following in principle approval accorded by the State Executive Committee in its 21st meeting (Agenda Item No. 21.10(d) and with the concurrence of the Finance Department on dated 07.05.2024. An Memorandum of Understanding (MoU) was signed with UNDP on dated 06.09.2024 for ₹9,04,87,800. The expenditure on this was to be decided to be met from P&CB window of SDRF, earlier.

19 It was further brought to the notice of the PSC that the MoU covers updating Disaster Management Plans of the SDMA, all 12 DDMA, selected cities and departments, strengthening the techno-legal regime, landslide risk mapping, formulation of ULB by-laws, hospital and school safety, and preparation of training modules. These activities are aimed at strengthening disaster preparedness and risk reduction across the State.

20 It was apprised the chair that under Component 1.6 of the HPDRRP Program "**Improvements to DRR Framework in the State (DLI2)**", the program also mandates updating the Himachal Pradesh Disaster Management and Relief Manual, development of a knowledge repository, and updating of the SDMP and all 12 DDMPs, thereby complementing and reinforcing the scope of work covered under the MoU. Therefore, this work can be undertaken under the aegis of HPDRRP Program.


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21 The expertise of the United Nations Development Programme (UNDP) can be utilised by engaging them as Consultancy Services under Component 1.6 of the HPDRRP Program. The consultancy fee for said work can be met from Component 1.6, against which a total provision of ₹22.25 crores is available.

Decision:-

22. The PSC considered the proposal and approved the engagement of the United Nations Development Programme (UNDP) under the HPDRRP Programme for updating Disaster Management Plans under Component 1.6 of the Program Component provided in the Program Operations Manual, on the same terms and conditions as contained in the MoU signed between Disaster Management Cell–HPSDMA and UNDP. The consultancy fee shall be charged to Component 1.6 of the of the Program Component provided in the Program Operations Manual of the HPDRRP Program, instead of the P&CB window of SDRF.

AGENDA ITEM NO. 2.6: Ex-Post Facto Approval for Allowing Change of Key Team Members In 'PMDC'

23. The PSC was apprised that the PMDC composition includes 11 key experts across different vertical as provide in the table below along with their duration(s) of the work.

Sr. No.	Post	Man (Months)
1.	Team Leader	60
2.	Procurement & Contract Specialist	24
3.	Environment Specialist	42
4.	Social and Gender Specialist	42
5.	Geo Technologist	24
6.	Hydro-geologist	24
7.	Climate Resilient Structure Specialist	42
8.	Bio-Engineering Technique Specialist	24
9.	Early Warning System Specialist	24
10.	Infrastructure Finance Specialist	18
11.	GIS Expert	60

24 The PDMU informed that the process of hiring consulting firm i.e. PMDC was started in April, 2025 but the process could be completed in November, 2025, due to which many key experts may have joined other organisations/Firms. The Program implementation has already been delayed because of non-boarding of PMDC (Program Management & Design Consultancy) and PMU (Program Management Unit) on time.

25 M/s IPE Global Ltd. (PMDC) had requested to change three non-key experts due to urgency of the program implementation and delay in the process of actual hiring.


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26 It was further apprised the Committee that key these key experts have already started working in the PMDC, pending ex-post-facto approval by Program Steering Committee.

The table below explains the proposed old and new expert(s):

Sr. No.	Post(s) of Key experts	Man (Months)	Key expert(s) initially proposed	New replacement proposed
1.	GIS Specialist	60	Mr. Neelesh Srivastav	Mr. Raj Kumar Sharma
2.	Social and Gender Specialist	24	Mr. Lingaraj Panda	Dr. Ravi Kumar
3.	Procurement & Contract Specialist	42	Mr. Arun Nischal Guleria	Mr. Pankaj Narwal

Raj Sharma

27. Er. Raj Kumar Sharma worked as Project Associate at Himachal Pradesh Remote Sensing Centre (HIMCOSTE) from 14.12.2016 to 06.12.2025.

- He also served as Remote Sensing Analyst under the NAKSHA Programme.
- He specializes in GIS and Remote Sensing.
- He worked on several NRSC/ISRO projects, including LULC, Land Degradation, Wasteland Mapping, Ground Water Quality, CHAMAN, FASAL, EPRIS, IWMP, Sericulture, SISDP, and SILAAS.
- Prepared end-line Evaluation Reports for IWMP and DPRs for the Rural Development Department, Himachal Pradesh.

Dr. Ravi Kumar

28. 16+ years' experience in social development, specializing in gender mainstreaming, social safeguards, M&E, and inclusion across education and human development programmes.

- Worked with World Bank, ADB, AFD, Ministry of Education, NCERT, EdCIL, and IPE Global on national and state-level initiatives.
- Expertise in SIAs, social risk assessments, SMP/RAP/LRP preparation and monitoring, ensuring compliance with national and donor safeguard frameworks.
- Strong experience in gender and inclusion assessments, tracer studies, labour market mapping, and reviews of ITIs and CLCs, supported by GIS-based socio-economic analysis.
- Specialist in ECCE and FLN reforms, including AWP&B appraisal, M&E frameworks, RFPs, capacity building, governance, and teacher education, OoSC mapping, and scheme monitoring.

Mr. Pankaj Narwal

29. Civil Engineer with 9+ years' experience in 2 World Bank-funded infrastructure projects.


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- Expertise in end-to-end procurement and contract management for World Bank projects, including STEP portal usage and FIDIC compliance.
- Experienced in drafting and managing bidding and contract documents (RFQ/RFP/RFB), handling variations and price adjustments, and preparing M&E frameworks.
- Strong coordination experience with state government agencies such as HPPWD, Department of Horticulture, Dept. of Agriculture & JSV.
- Experience in execution, supervision, and quality control of irrigation schemes, including water conveyance, storage, and on-farm development works, in coordination with field staff, contractors, and farmers.

Decision:-

30. The Program Steering Committee (PSC) considered the proposal and accorded **ex-post-facto approval** for the replacement of the three key experts in the Program Management and Design Consultancy (PMDC), M/s IPE Global Ltd., as detailed in the table above.

31. The PSC directed that the replacement experts shall meet the prescribed qualification and experience criteria as per the contract provisions, and continuity of services be ensured so that the implementation of the Program is not adversely affected or delayed.

Agenda Item 2.7: Delegation Of Financial Power To Program Director, HPDRRP Authorizing Expenditures in R/O Recurring Expenditures/Other Minor Expenditures, On Activities Approved Under HPDRRP Program

32. It was brought to the notice of PSC that the Government of Himachal Pradesh is implementing the HPDRRP Program with financial assistance from the Agence Française de Développement (AFD). To ensure smooth execution, M/S IPE Global Ltd. has been engaged as the Program Management and Design Consultant (PMDC). Furthermore, the engagement of M/S Ernst & Young (E&Y) LLP as the Program Management Unit (PMU) is currently in the final stages.

33. Based on past expenditure patterns and projected operational requirements, the tentative monthly recurring expenditure under the above heads is estimated to be approximately 80.00 lakh (Rupees Eighty Lakh only).

34. Tentative Monthly Expenditure but not limiting to the following, under HPDRRP Program is provided in the Table below :

S.No.	Head of Expenditure	Estimated Monthly Amount (in Rs.)
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		Lakhs)
1	Exposure visits of Officials / Consultants in other states / cities	6.0
2	Taxi/Conveyance (official & field duties)	3.0
3	Salary/Remuneration of PMDC	49.0
4	Salary/Remuneration of PMU	11.0
5	Field Visits, Meetings & Official Tours – within state	6.0
6	Electricity, Telephone, Internet & Other Utility Bills	2.0
7	Stationery & Unforeseen Expenses	3.0
	Total (Tentative Monthly Requirement)	80.0

35. These expenditures are funded through the AFD loan , which has already received the necessary approvals from both the AFD and the State Finance Department.

36. To ensure timely payments and avoid delays in program implementation, it is proposed to delegate powers for according *Administrative Approval and Expenditure Sanction (AA&ES)* to the Program Director (PD), HPDRRP, specifically for the remuneration and consultancy fees (**being recurring in nature**) of PMU & PMDC, as per the approved contract terms and other tentative expenditures shown in the table above.

37. Here, it is pertinent to mention that the Program Expenditure framework is provided in the Program Operations Manual, and has already been approved by AFD authorities. Further, the Program Operations Manual, vide agenda item no. 1.9 has also been approved by the Program Steering Committee of HPDRRP program in its 1st meeting held on 9th July, 2025.

Decision

38. The Program Steering Committee (PSC) considered the proposal and directed that the matter be deferred. The proposal shall be placed on the departmental file to the Administrative Secretary (Revenue) for consideration in the first instance.

Agenda Item No. 2.8: Creation Of Imprest Money Of Rupees Five Lakhs Only For HPDRRP Program.

39. The HPDRRP Program also includes office running expenses, field visits, tours, training programmes in r/o its personnel; implementing agencies and other target groups and at times would require advance expenditure for timely payment of HPSEB, BSNL, HP JSV etc. and accommodation charges bills to avoid any penalty / disruption of services. Therefore, it is proposed that a sum of Rs. 5,00,000/- may be allowed to be kept as imprest in any scheduled commercial bank, after withdrawal from treasury to meet expenditures of urgent/time bound nature.


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40. This fund shall be utilized for urgent operational needs and replenished as per standard financial rules/HP Financial Rules.

Decision

41. The Program Steering Committee (PSC) considered the proposal and approved the withdrawal of ₹5,00,000/- (Rupees Five Lakhs only) from the Treasury to be maintained as imprest money in a dedicated bank account in the name of the Program Director, HPDRRP Program, with a Scheduled Commercial Bank, with prior concurrence of F.D.

42. The PSC further authorized the Program Director, HPDRRP, to operate the said account, subject to adherence to applicable financial rules, codal formalities, and proper maintenance of accounts and audit

AGENA ITEM NO. 2.9 APPROVAL OF TRAVEL ENTITLEMENTS AND ALLOWANCES FOR PMU PERSONNEL

43. The PD apprised the PSC that personnel from the Program are required to travel extensively within Himachal Pradesh and across India for field inspections, technical training, and national conferences.

44. Standardized travel entitlements, including Traveling Allowance (TA), Daily Allowance (DA), and Room Rent rates, need to be defined to ensure uniformity and transparency in reimbursement.

45. Further, the Program Steering Committee in its 1st meeting of Agenda item no. 1.10 had allowed delegation of financial powers in r/o official tours/discharge of official duties on actuals or amount decided by the Competent Authority, in addition to operational expenses to the Program Director.

46. The AFD authorities vide its email dated 05/12 /25 has already already asked HPSDMA not to unilaterally cap the reimbursable costs, as these expenses must be borne on actuals.

47. Expenditure on this account is being 100% funded by the AFD, on recoupment basis and no State share is involved. However, to have some financial propriety, upper spending limits have been defined in the table

Decision

The PSC considered the proposal and approved the travel entitlements and its notification as detailed in Annexure-B.

AGENA ITEM 2.10: ENHANCEMENT OF FINANCIAL POWERS OF THE PROGRAM DIRECTOR, HPDRRP FROM EXISTING RS. 2.0 LAKHS TO RS. 5.0 LAKHS

48. The Program Director apprised the chair was apprised that the currently, the Program Director, HPDRRP, exercises financial powers limited to ₹ 2,00,000/- (Rupees Two Lakhs) per instance for various program activities as approved by PSC in its 1st meeting with agenda item No. 1.10 dated 09-01-2025 and

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further through Department of Revenue-DM Office order no. REV(DMC)(B)-F-11-45/2020-II dated 1st September,2025

49. The HPDRRP is a multi-sectoral program with high-value procurement and time-sensitive milestones.

50. That the Current market rates for equipment, technical training sessions, Exposure visits and specialized workshops frequently exceed the ₹ 2 Lakh threshold current limit necessitates frequent references to Higher authorities for routine technical expenditures, leading to bottlenecks in project implementation.

51. It was proposed to enhance the financial powers of the Program Director, HPDRRP from ₹ 2,00,000/- to ₹ 5,00,000/- per instance to expedite decision-making and ensure the smooth execution of AFD-funded activities.

Decision:-

52. The PSC considered the proposal and approved enhancement of the financial powers up to ₹5,00,000/ per instance. The Committee further authorized the Program Director, to accord Administrative Approval & Expenditure Sanction (AA&ES) for all activities approved under the HPDRRP Program up to ₹5,00,000/-.

The meeting concluded with a vote of thanks from and to the chair.

Approved by:

Sanjay Gupta (IAS)
Chief Secretary to the
Government of Himachal Pradesh
-cum- Chairman, Program Steering
Committee, HPDRRP Program

Endst. No. Rev (DMC) (F) 11-50/2023-DRRP (AFD III) PSC.PEC/Meetings

Dated

23 Feb, 2026

Copy forwarded for information and necessary action to:-

1. All the Members of the State Executive Committee cum- Program Steering Committee, HPDRRP Program.
2. All the Administrative Secretaries to the Government of Himachal Pradesh.
3. The Spl. PS to the Chief Secretary to the GoHP.
4. The Spl. PS. to the Additional Chief Secretary (Revenue) to the GoHP.
5. All the Deputy Commissioners -cum-Chairman, DDMA, Himachal Pradesh.
6. All the participants of the meeting.
7. All the DAs in DM-Cell.
8. Guard File.


(Nishant Thakur)
Program Director,
HPDRRP Program

Program Director,
HPDRRP Program
HP Shimla -171009

List of Participants

1. Sh. Devesh Kumar, Principal Secretary (Finance) to the GoHP Shimla.
2. Ms. Satwant Atwal, Director General cum- Commandant General, HG, CD & Fire Services, HP Shimla.
3. Ms. M. Sudha Devi, Secretary (Health) to the GoHP Shimla.
4. Sh. DC Rana, Director-cum-Special Secretary (Revenue-DM) Shimla.
5. Sh. Ravinder Jasrotia, Director Agriculture, Shimla.
6. Ms Rupali Thakur, Director, MS HIPA, Shimla.
7. Sh. Vijay Wardhan Special Secretary (Finance) GoHP.
8. Sh. Arijit Sen Thakur, SP SDRF Shimla.
9. Sh. Sanjeev Kumar, Chief Fire Officer, Fire Department Shimla
10. Sh. Robin George , Additional Director, Tourism Shimla.
11. Sh. Satish Kumar, Additional Director, Horticulture Shimla.
12. Sh. Abhishek S , SP Law and Order, HP Police Shimla.
13. Sh. Nishant Thakur, Program Director, HPDRRP Program.
14. Sh. Sunil Verma, Additional Secretary (Rev-DM) Shimla.
15. Sh. Sumit Sood, SE HPWIC (JSV), Shimla.
16. Dr. Khayal Chand, Assistant Professor, MSHIPA, Shimla.
17. Sh. Vinod Sharma, Assistant Controller Finance &Accounts (Rev-DMC) Shimla.
18. Dr. Krishan Thakur, TCBS (Rev-DMC) HPSDMA, Shimla.
19. Dr. Rohit Chauhan, GIS Specialist (Rev DMC), HPSDMA Shimla.
20. Sh. Chaman Parkash, Accountant (Rev DMC), HPSDMA Shimla.
21. Mrs. Suman Chahal, D&RW Expert (Rev DMC), HPSDMA Shimla.

Annexure

Category	Entitled Personnel
A	Program Director, SO (Finance), Team Leader
B	Key Experts
C	Non- Key Experts

Category of Personnel	Mode of Travel
A	By Air (Economy/ Premium Economy)
	By Train (2 nd AC & below)
	By Bus (Air Conditioned)
B & C	By Train (3 rd AC)
	By Bus (Air Conditioned)

Rates for reimbursement of Hotel Rent:

Category of Personnel	6 Major Cities (₹ per day)	Other Cities (₹ per day)	HP* (₹ per day)
A	₹ 7500	₹ 6000	₹ 4000
B	₹ 5000	₹ 3500	₹ 3000
C	₹ 3500	₹ 2500	₹ 2000

*HP: First preference should be given to HP Govt./ HP Govt. Institutions/ Boards/ Corporations :- Circuit houses/ Rest houses/ Inspection huts and only in case of non-availability hotels booking may be opted.

Rates of Daily Allowance:

Category of Personnel	Rates of Daily Allowance (o/s HP) (₹ per day)	Rates of Daily Allowance (HP) (₹ per day)
A	₹ 3000	₹ 1500
B	₹ 2000	₹ 1000
C	₹ 1000	₹ 750

Rates of Local Transportation & Terminal Transportation charges o/s HP:

Category of Personnel	Local Transportation (o/s HP) (₹ per day)	Terminal Transportation charges (o/s HP) (₹ per station)
A	₹ 1000	₹ 1000
B	₹ 750	₹ 750
C	₹ 500	₹ 500

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HPDRR Program
HP Shimla -171009