



**HIMACHAL PRADESH STATE DISASTER MANAGEMENT AUTHORITY  
THE DISASTER MANAGEMENT CELL (DMC), GOVERNMENT OF HIMACHAL PRADESH  
STATE EMERGENCY OPERATIONS CENTRE (SEOC)  
TOLL FREE NO.: 1070**

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No. Rev (DMC) (C) 20-2/2020-COVID-19

Dated: 12th May, 2020

**SOPs FOR MOVEMENT OF INDIAN (HP) NATIONALS STRANDED OUTSIDE THE COUNTRY**

**(In response to the MHA Order(s) No. 40-3/2020-DM-I (A) Dated: 5<sup>th</sup> May, 2020)**

**1. Generation of Database**

- a) Many Indian Nationals (Himachal Pradesh's residents) who had travelled to different countries before the lockdown, for various purposes such as studies/internships, tourism, business, etc., are stranded abroad. Due to their prolonged stay abroad, they are facing distress and are desirous of returning to India (Himachal Pradesh) urgently.
- b) Apart from the above cases, there are other Indian Nationals who need to visit India in medical emergencies or death of a family member.
- c) Following Officers have been appointed by the State Government for coordination of the movement of Internationally stranded persons to Himachal Pradesh:
  - Resident Commissioner, Himachal Bhavan, New Delhi as Nodal Officer **(Contact: 011 23716574 & Email: [rescm-hp@nic.in](mailto:rescm-hp@nic.in) ; Fax: 011 23715087)**
  - Deputy Resident Commissioner, Himachal Bhavan, New Delhi as supporting officer **(Contact: 011 23711964).**
- d) The contact details of the Chief Coordinator for Himachal Pradesh appointed by Ministry of External Affairs, Government of India:
  - Sh. Robert Shetkintong, Joint Secretary, Ministry of External Affairs **(Contact: 011 23012987 & Email: [jscoord@mea.gov.in](mailto:jscoord@mea.gov.in))**
- e) The Nodal Officer appointed by the State Government will ensure the collection of the **data of all stranded individuals recorded by Indian Missions abroad and who are desirous** to return to Himachal Pradesh in close coordination with the Nodal Officer for Himachal Pradesh in the Ministry of External Affairs, Government India.
- f) The State Emergency Operation Center has also received calls for evacuation from Himachali residents stuck up abroad and will share their information with the Nodal

Officer HP.

## **2. Facilitation of Movement**

- a) The State Nodal Officer will create database of the asymptomatic individuals who are allowed by the MEA to travel back to the State after landing in New Delhi or other airports.
- b) The Nodal Officer will set up a HP Help Desk at the incoming airports.
- c) Maintaining of full protocol of social distancing and other guidelines issued by Ministry of Home Affairs & Ministry of Health & Family Welfare while receiving persons belonging to HP.
- d) The Nodal Officer should contact MEA, MoCA & Air India to obtain manifest of passengers from HP.
- e) The Nodal Officer should tie up with Delhi Government for protocol on Medical Examination at the Airport & quarantine planned by Delhi Government for the persons returning from abroad.
- f) Similarly, a reception at the Chandigarh Airport may also be setup and coordinated by Sh. Rajiv Kumar, OSD & his team from Himachal Bhavan, Chandigarh.
- g) The group of 300 students coming from Ukraine would land at Chandigarh Airport. Himachal Bhavan Chandigarh would take care of their reception and protocol.
- h) MD HRTC to provide necessary buses from the respective districts. The Deputy Commissioners to send Medical Teams & Nodal Officers along with the HRTC fleet from their district to Himachal Bhavan Chandigarh. These students will be sent on 3 axes i.e. Parwanoo-Solan, Una & Bilaspur where they would be quarantined for minimum of 14 days.
- i) Movement of the Indian Nationals (HP Residents) reaching by ship at various ports may also be coordinated by the Nodal Officer and his team.
- j) The Nodal Officer will coordinate for issue of E-Passes for movement of the individual travellers from Delhi to Himachal Pradesh by coordinating with Government of Delhi and Deputy Commissioner concerned. For entry into HP movement request may be registered on <http://covid19epass.hp.gov.in>.
- k) In case of group movement, list of travellers to be transferred may be shared with Delhi Government and Deputy Commissioner of district concerned in HP for obtaining consent for movement.
- l) The Nodal Officer may facilitate transportation arrangements for travellers on payment basis individually/groups as the case may be.

## **3. Safety Measures (Social Distancing & Hygiene and Disinfection) During Journey Period**

- a) Bus/any other form of passenger transport shall be thoroughly sanitized.
- b) Social distancing norms in seating to be followed.
- c) Driver and passenger to wear masks during the journey.
- d) Aarogya Setu App to be installed by all individuals with Android and iOS phones

before boarding the bus/entering the State.

#### **5. Health Screening and Medical Check Ups**

- a) The travellers are likely to be screened at the airport before they are allowed to travel to their home state.
- b) Arrangement for thermal screening to check ILI/flu like symptoms to be done at the entry point of the border check post/district concerned of HP.

#### **6. Institutional Quarantine on Arrival at the Destination: By the District Administration**

- a) The districts will make necessary arrangement for receiving the incoming international stranded persons and housing them in suitable quarantine facilities.
- b) All international incoming travellers to State will be kept in these facilities for 14 days.
- c) Provision of food, drinking water, washrooms, medical screening, regular health check-up, security, etc. need to be made in the quarantine facilities.
- d) The Nodal Officer will coordinate with respective District Magistrates concerned for institutional quarantine of these individuals.
- e) If the individuals want to use any better quarantine facility other than designated Institutional Quarantine by the District Administration, the same may be arranged on payment basis.
- f) If the person kept in quarantine facility tests negative after 14 days, he/she will be allowed to go home and will be directed to undertake self-monitoring of his/her health for 14 more days as per protocol.
- g) He/she will sign an undertaking to ensure self-monitoring of his/her health for 14 more days as per protocol.
- h) The persons will be shifted to the medical facility maintained by the State Government at the earliest, if found positive for COVID-19 at any stage.

#### **7. Post Discharge from the Institutional Quarantine**

- a) All persons after leaving institutional quarantine facility are essentially required to provide their arrival information to the local ULBs/PRI, as applicable in accordance with the order of the State Executive Committee (SEC) issued vide letter No. Rev(DMC)(F)4-2/2000/SEC dated 29<sup>th</sup> April,2020.
- b) The concerned ULB & PRI will monitor the person with the help of the local ASHA/ Health worker regularly for at least next 14 days.
- c) If the person is found to be symptomatic of ILI or COVID 19, the concerned ASHA/Health Worker will immediately report the matter to the Health Authorities.
- d) Health Authorities will immediately take the sample of the individual for COVID 19 and take further necessary action as per the outcome of the test report.

#### **8. Strengthening of the Nodal Officer**

- a) The Nodal Officer is authorised to associate officers/officials of his office to perform the task assigned to him.

- b) The Nodal Officer is fully empowered to make all arrangements for the movement of the incoming international stranded persons including making arrangement for transportation, logistics, etc. issuing NOCs, authorisations and taking all the required measures for smooth movement of the stranded persons to the State of HP.
- c) The Nodal Officer will keep posted the State Government of the action being taken.
- d) At District and Sub-divisional level, the concerned DC and ADM/ADC will coordinate with the Nodal Officer for movement of international stranded persons returning to Himachal Pradesh.


  
**Principal Secretary (Revenue) to the  
Government of Himachal Pradesh**

To

1. The Nodal Officer & supporting officer for movement of International Stranded Persons to HP.
2. Sh. Robert Shetkintong, Joint Secretary, Ministry of External Affairs, Government of India & Chief Coordinator for Himachal Pradesh.
3. The Nodal Officers appointed by the Government of Himachal Pradesh for movement of the stranded persons.
4. Sh. Rajiv Kumar, OSD, Himachal Bhavan, Chandigarh.

Copy to:

1. All the Members of the SDMA.
2. All the Members of SEC.
3. Principal Secretary to Hon'ble Chief Minister
4. All the Divisional Commissioners.
5. All the Deputy Commissioners
6. Principal PS cum Special Secretary to Hon'ble Chief Minister.
7. PPS to Chief Secretary

  
12/5/20

**Director cum Special Secretary (Revenue-DM) to the  
Government of Himachal Pradesh.**