

**Government of Himachal Pradesh**  
**Department of Revenue (Disaster Management Cell)**

No. Rev. (DMC) (F) -9-1/2022-(DPRs-MF)

Dated: 03 May 2024

**NOTIFICATION**

Whereas, NDMA has issued a notification vide letter No.5-20/2014-Mit/8082 (E-111264) dated 06<sup>th</sup> March 2023 to constitute a State Disaster Mitigation Fund (SDMF) to mitigate National and State notified hazards.

Whereas, there is a **provision under para 4.2 [ vide Chapter 4 (four) of Guidelines for Preparation of Disaster Mitigation Projects under Disaster Mitigation Fund (NDMF & SDMF)] regarding incurring expenditure on Technical Advisory Committee (TAC) Members to attend meeting on account of honorarium, travelling expenses etc. to be met out from the mitigation fund.**

However, within the SDMF, apart from the TAC, there are additional committees constituted to evaluate and monitor projects. Therefore, on the analogy of incurring expenditure in respect of (r/o) TAC meeting, it is decided to extend the provision to all committee members involved in the evaluation and monitoring of projects under the SDMF umbrella. Therefore, it is decided that the expenditure which may be incurred during meeting under SDMF similar to TAC Members, be met from the mitigation fund.

Now, in accordance with the provisions outlined in the para 'IBID,' the Government of Himachal Pradesh is pleased to notify the following rates regarding hospitality/ reimbursement of various claims received from the members/ attendees etc. for attending meeting in r/o any sort of committee constituted under the State Disaster Management Fund (SDMF) as below

| Particular                                      | Entitlement (not exceeding) per person/per day (In INR)   |
|---|---|
| Breakfast<br>(Per Plate Veg)                    | 300/- (Rupees Three hundred only)   |
| Lunch/Dinner<br>(Per Plate Veg)                 | 1,500/- (Rupees One thousand Five hundred only)   |
| High Tea/ Soft Drink<br>(including snacks etc.) | 150/- (Rupees One hundred & Fifty only)   |
| Night Halt (Boarding & Lodging)                 | 5,000/- (Rupees Five thousand only)   |
| Tour performed by Train                         | 1 <sup>st</sup> AC  |
| Tour performed by Air                           | Economy Class   |
| Tour performed by Bus                           | AC/ Volvo/ Deluxe etc.  |
| Tour performed by Taxi                          | Government/ Institute Approved Rate<br>(If more than one expert is arriving from the same institute, they are required to share taxi services to and fro from the designated locations with the condition that the claimant furnishes certificate that the rate of taxi hired is as per the approved rate by the competent authority) |

The expenditure on this account shall be borne from the relevant head of SDMF of Department of Revenue Department (Disaster Management Cell) on submitting proper

documents by claimant. These orders will come into force retrospectively w.e.f 1<sup>st</sup> of April 2024.

By Order

11.05.2024

Chief Secretary –cum-Chairman  
State Executive Committee, Himachal Pradesh.

Endst No. Even

Dated: 03-05-24

Copy forwarded to following for information and necessary action:

1. The Pr. Accountant General (Audit) Himachal Pradesh, Shimla 171003.
2. The Pr. Accountant General (A&E) Himachal Pradesh, Shimla 171003.
3. All Administrative Secretaries to the Government of Himachal Pradesh.
4. All HODs to the Government of Himachal Pradesh.
5. All DCs cum Chairman DDMA of Himachal Pradesh.
6. Pr.PS-cum-Spl. Secretary to Hon'ble Chief Minister.
7. The Head of the Institutions/Organizations for the information of the above nominated members.
8. Senior PS to the Chief Secretary cum Chairman, State Executive Committee (SEC), HP Secretariat, Shimla-171002.

103/05/24

Director-cum-Spl. Secy. (Rev.-DM) to the  
Government of Himachal Pradesh.